

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 7:02 p.m. on Monday, May 17, 2021.

Roll call was taken and the following members were present: Jim Henschel, Joel Schuler, Mike Meeusen, Grant Stecker, Erica Spatz, Sarah Tegen, and District Administrator, Dr. Ann Buechel Haack. Sarah Rudnick arrived at 7:05 p.m.

Also in attendance at the meeting were Jeanne Courneene, Ryan Faris, Brian Feldmann, Brittany Neil, Marc Winter, Tom Puddy, Paige Ward, Emma Sadiq, Emma Mrozinsky, Hannah DeVries, and Sarah Hall.

Under Election of Officers:

-Mrs. Spatz offered a motion to approve Jim Henschel as President. Mr. Schuler seconded the motion. Motion carried, 6 ayes.

-Mr. Schuler offered a motion to approve Mike Meeusen as Vice President. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

-Mr. Meeusen offered a motion to approve Joel Schuler as Treasurer. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

-Mr. Meeusen offered a motion to approve Erica Spatz as Clerk. Mr. Schuler seconded the motion. Motion carried, 6 ayes.

Mr. Schuler offered a motion to approve the agenda as the official order of business. Mr. Meeusen seconded the motion. Motion carried, 7 ayes.

Mrs. Spatz offered a motion to approve the minutes of the April 19, 2021, regular school board meeting and closed session minutes. Mr. Meeusen seconded the motion. Motion carried, 7 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$3,038,073.89 on April 1, 2021. April receipts totaled \$174,726.74, interest received of \$110.34. April disbursements totaled \$527,876.23, leaving the cash balance on April 30, 2021, of \$2,685,034.74. The \$2,685,034.74 is comprised of \$2,384,245.07 in Local Government Investment Pool account #1 (general), \$219,796.67 in account #2 (technology), \$53,722.99 in account #3 (HVAC), and a general fund checking account balance of \$27,270.01. Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Mrs. Groh-Bardon presented the cash flow for the month of April. Overall, everything is close to what was estimated except for non-salary disbursements. The difference between non-salary disbursements and ending cash balance is due to the timing of when projects are completed and paid. Most projects for this school year will be completed in May and June.

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

- Junior Class – Prom:
  - Susan Staum: \$500
  - Route 67 Saloon: \$200
  - Tim and Ann Buechel Haack: \$100
- Grace Lutheran Church – Summer School Assistance: \$1,000

Board of Education Meeting Minutes  
Page 2  
May 17, 2021

- Family Assistance Program (\* repeat donor):
  - \*Frank and Nancy Thielmann: \$25
  - \*Anonymous: \$100
- ELG Education Foundation – HS Emergency Fund: \$2,000
- ElkhartCares – Child Care financial assistance for families in need: \$2,000
- Bob Jens – FCCLA Veterans’ Day 2021: \$20
- Non-monetary Donations:
  - Carl Maeuser: Used trombone
  - Kevin and Denise Ruh – Girls’ Soccer Program: Total value \$2,007.73: Qty: 11 Adidas training jackets, Qty: 13 Adidas training pants, printing for uniforms, embroidery for uniforms, Qty: 39 Adidas climalite sleeve t-shirts
- Grants Received:
  - WI Dept. of Children and Family – Child Care Program: \$18,310
  - Bruce Krier Charitable Foundation – towards HS Science Wing Technology: \$68,400

Mrs. Spatz offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Under guest correspondence – public comment, Tom Puddy shared his thoughts on the wearing of face masks.

Under guest correspondence – written comment, thank you notes and emails were received from Mr. Shanahan, Mrs. Ratzlaff, Mrs. Kossman, Mr. Harrison, Mrs. Sitko, Mrs. Meyer, Mrs. Roehl, Mrs. Sohlden, Mrs. Groh-Bardon, Mr. Jadin, Mrs. Jadin, Mr. Kracht, Mrs. Kim Wagner, Mrs. Reiss, Mrs. Schaefer, Mrs. Lieffring, Mrs. Glynn, Mrs. Wells, Mrs. Ruechel, Mrs. Hammann, Mrs. Hammes, Mrs. Matthies, Mrs. Hochmuth, HS Staff members, Mrs. Jane Schmidt, Mrs. Bauer, Mrs. Porath, and Mrs. Stecker for Staff Appreciation Week. Dr. Buechel Haack added Girl Scout Troop #8983 built and donated two benches to the ES/MS for their Silver Award.

Emma Sadiq, State Forensics gold medal winner, shared her thoughts and experiences from the Forensics season.

Ms. Neil gave an overview of the Great World’s Text Program, which is a UW-Madison outreach program for teachers and students to explore literature. This year’s text was Yan Lianke’s *Dream of Ding Village*.

Mr. Winter introduced Global Education Scholar participants, Emma Mrozinsky and Hannah DeVries. The requirements for the Global Education Achievement Certificate (GEAC) include required coursework, cultural literacy/reading, co-curricular activities, and community service. Both students outlined how they satisfied the four requirements of the Global Education Achievement Certificate (GEAC).

Board of Education Meeting Minutes  
Page 3  
**May 17, 2021**

Dr. Buechel Haack recommended approval of the 2021-22 “in” and “out” open enrollment applications. There are 12 “in” applications and 10 “out” applications. Mr. Meeusen offered a motion to approve the open enrollment applications as presented. Mrs. Spatz seconded the motion. Motion carried, 7 ayes. Overall open enrollment longitudinal data was presented. As of Aril 30, 2021, EL-G has 114 open enroll “in” students and 81 open enroll “out” students for a net positive 33 students for the District.

Dr. Buechel Haack shared the 2020-21 budget information. Initial budget thoughts/projections were given for 2021-22 although there are many unknowns at this time due to the start of a new 2-year biennial budget.

Under building and grounds/project updates/possible approvals:

- Mr. Feldmann gave an update on maintenance projects already underway/approved.
- Maintenance projects proposed for Summer 2021 were shared. Mrs. Rudnick offered a motion to approve the following maintenance projects:
  - Cabinet/closet replacements in the HS upper level classrooms, band room, and band instrument storage room
  - Replace/upgrade lighting to LED in the HS classrooms/library, ES/MS IMC/library, HS office, and Mr. Faris’s office
  - Replace ceilings with 2x2 in the HS (upper & main level except for the auditorium, band room, kitchen, and storage) and the ES/MS IMC/library
  - Replace back ES doors (interior and exterior)

Mr. Meeusen seconded the motion. Motion carried, 7 ayes.

-A future project list was shared with the Board.

Updates to the 2021-22 student handbooks were shared with the Board. The ES/MS handbook was separated into an ES handbook and a MS handbook. Updates to the ES handbook are related to dates for 2021-22, updating the staff directory, adding “The Resorter Way” behavior expectations, and adding truancy procedures. The MS handbook updates are related to dates for 2021-22, updating the staff directory, adding “The Resorter Way” behavior expectations, adding truancy procedures, revising the grading scale, and adding language to the Athletic Code. The HS handbook changes relate to the dates for 2021-22, typographical corrections, staff updates, revising the study hall explanations, updating the National Honor Society GPA requirement, adding cord colors to the Laude System/Student Recognition Program, and adding the Pass Program. Mr. Meeusen offered a motion to accept the proposed 2021-22 student handbook changes as presented. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Under Personnel Contract/Assignment Approvals/Resignation Acceptances:

A. Certified Staff Resignations/Approvals:

1. Mr. Schuler offered a motion to approve the following certified staff resignations:

- Travis Moore: HS Science Teacher
- Julia (Gasior) Sherman: 2nd Grade Teacher

Mrs. Rudnick seconded the motion. Motion carried, 7 ayes. The Board thanked Mr. Moore and Mrs. Sherman for their service.

2. Mrs. Rudnick offered a motion to approve the following certified staff contracts:

Board of Education Meeting Minutes  
Page 4  
**May 17, 2021**

- Marki Forstner: Speech Therapist – 80% FTE
  - Jessa Turner: HS English Teacher
  - Melissa Ten Pas: 5th Grade ELA/Social Studies Teacher
- Mr. Meeusen seconded the motion. Motion carried, 7 ayes.

B. Mrs. Spatz offered a motion to approve the following co-curricular resignations:

- Lori Meyer: MS Student Government Advisor – 50% FTE
- Brittany Neil: Yearbook Advisor, P-R Advisor, Play Advisor, Assistant Forensics Coach
- Angie Roth: 7th Grade Volleyball Coach
- Larry Ward: Varsity Wrestling Coach

Mrs. Tegen seconded the motion. Motion carried, 7 ayes. The Board thanked Mrs. Meyer, Ms. Neil, Mrs. Roth, and Mr. Ward for their services.

C. Mr. Schuler offered a motion to approve the 2021-22 co-curricular assignments, as presented. Mrs. Rudnick seconded the motion. Motion carried, 5 ayes. Mrs. Tegen and Mr. Stecker abstained from voting.

Under update on COVID-19 impacts to ELGS and extra-curricular experiences, it was unanimously agreed masks will continue to be worn by staff and students through the end of the school year. Students will be required to have masks at summer school, but more flexibility will be allowed when outside and able to social distance. This will be reviewed at the June Board meeting. Decisions for fall will occur in late summer so the most current information and guidance can be used for the decision-making process.

Paige Ward shared the Student Council activities report. She reported on the upcoming plans for Community Service Day, the Teacher Appreciation breakfast, and the staff versus students softball game.

Ms. Courneene reported on JK-8 activities including the conclusion of District MAP testing, upcoming field trips, the MS food drive, Kindergarten graduation, Early Riser Readers, and an update was given on summer school.

Mr. Faris reported on high school activities including the Scholarship Awards Night, the Academic and Fine Arts Night, the Outstanding Seniors Night, the upcoming HS play, and the upcoming Band and Choir spring concert. It was also noted that spring sports are well into their seasons.

Under collective administrative goals update, Dr. Buechel Haack shared Administration is meeting with CESA7 to determine coaching days for the 2021-22 school year. The rest of the updates were shared throughout the meeting.

There being no further business to come before the meeting, Mrs. Spatz offered a motion to move into closed session for review of student expulsion pursuant to Section 120.13(1)(c) and 19.85 (1)(a) and (f) of the Wisconsin Statutes, and consideration/tentative approval of compensation/performance of public employees over which the Board has jurisdiction pursuant to Section 19.85 (1)(c) of the Wisconsin State Statutes. Mr. Meeusen seconded the motion. Roll call: Henschel-yes, Schuler-yes, Meeusen-yes,

Board of Education Meeting Minutes  
Page 5  
**May 17, 2021**

Stecker-yes, Spatz-yes, Tegen-yes, and Rudnick-yes. Motion carried, 7 ayes. Mr. Henschel invited Mr. Faris into closed session.

Return to open session at 10:25 p.m.

Mrs. Rudnick offered a motion to increase each step of the compensation model by \$500 and allow for staff to receive full step increases if established criteria is met from performance expectations. Mr. Schuler seconded the motion. Motion carried, 6 ayes. Note: Mr. Stecker was excused during deliberation on certified staff compensation. This action was taken to have the ELGS compensation model remain comparable/competitive with other area Districts.

Mr. Schuler offered a motion to increase support staff wages as recommended to have the compensation schedule reflect an increase of \$0.50 per step (reflects an approximate 3% increase), as this overall percentage increase is in alignment with the certified staff overall percentage increase. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

Mrs. Rudnick offered a motion to increase the administration/confidential/supervisory compensation (excluding the District Administrator) as presented and/or amended with the goal to continue to be comparable with others in the area or to continue to work towards meeting that level. Mr. Meeusen seconded the motion. Motion carried, 7 ayes.

Mrs. Rudnick offered a motion to increase the District Administrator's salary 3% and approved continuation of payout for a total of 10 unused vacation days at the per diem rate for 2021-22. Mr. Meeusen seconded the motion. Motion carried, 7 ayes. Note: Dr. Buechel Haack was excused during deliberation on her compensation package in closed session. The rationale for the salary increase was to bring this salary in alignment with other district administrators in the area and to also establish a competitive salary benchmark for attracting a future replacement for this position.

There being no further business to come before the meeting, Mr. Schuler offered a motion to adjourn. Mr. Meeusen seconded the motion. Motion carried, 7 ayes.

Meeting adjourned at 10:35.

Respectfully submitted,

Kayla Groh-Bardon  
Secretary of the Meeting