

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 7:00 p.m. on Monday, May 18, 2020.

Roll call was taken and the following members were present: Jim Henschel, Joel Schuler, Mike Meeusen, Erica Spatz, Sarah Tegen, and District Administrator Dr. Ann Buechel Haack. Kim Viglietti and Sarah Rudnick attended the meeting virtually.

Also in attendance at the meeting were Anthony Summers and Brian Feldmann. Sarah Hall arrived at 7:05. Ryan Faris, Todd Fischer, Mr. Winter, Ms. Neil, Anders Waage, and Delilah Quasius attended the meeting virtually.

Mrs. Spatz offered a motion to keep the officer positions as is. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Mr. Meeusen offered a motion to approve the revised agenda as the official order of business. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Mr. Schuler offered a motion to approve the minutes of the April 27, 2020, regular school board meeting and closed session minutes. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$2,391,329.46 on April 1, 2020. April receipts totaled \$150,492.10, interest received of \$930.69. April disbursements totaled \$550,680.56, leaving the cash balance on April 30, 2020, of \$1,992,071.69. The \$1,992,071.69 is comprised of \$1,705,253.70 in Local Government Investment Pool account #1 (general), \$219,571.98 in account #2 (technology), \$53,667.29 in account #3 (HVAC), and a general fund checking account balance of \$13,578.72. Mr. Meeusen offered a motion to approve the monthly financial report and voucher review. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Mrs. Groh-Bardon presented the estimated cash flow for the month of April. Overall, everything is fairly close to what was estimated except for cash receipts. Less revenue has been received because of COVID-19. Some examples are lunch ticket sales, milk ticket sales, day care fees, and athletic fees. The ending cash balance is less than estimated due to the January and February tax settlements being less than predicted.

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

- *EL Study Club: \$200
 - Reading is Fundamental Program
- *Caring Community Member/Proud Parent: \$250
 - Help sponsor senior/8th grade photo spread in upcoming Depot Dispatch
- *Donations towards Staff Recognition Appreciation Gift:
 - ELGEF: \$1,500
 - ELG PTA: \$300
- *Assistance for Families in Need/Staff Support:
 - Fund 50 Meal Program:
 - ELGEF: \$5,000
 - Ladies of the Lake: \$5,000

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- Support from Area Businesses/Restaurants of food items, packaging supplies, etc.:
 - Off the Rail
 - Roadside Bar and Grill
 - MS Washington DC Group
 - Mrs. Roehl/Mrs. Arbuckle (harvesting greens from the school's greenhouse)
 - Sartori Foods
 - Siebken's
 - HG Weber
- Monetary/Gift Card Donations to help the weekly family assistance program:
 - Monetary donations received from various donors
 - Gift card donations

Mr. Schuler offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Under guest correspondence – public comment, Dr. Buechel Haack recommended to move the June Board Meeting from June 15 to June 22. The Board unanimously agreed on moving the meeting to June 22.

Under guest correspondence – written comment, a thank you note was received from Colleen Sumner.

Mr. Winter introduced Global Education Scholar participants, Anders Waage and Delilah Quasius. The requirements for the Global Education Achievement Certificate (GEAC) include required coursework, cultural literacy/reading, co-curricular activities, and community service. Both students outlined how they satisfied the four requirements of the Global Education Achievement Certificate (GEAC).

Ms. Neil gave an overview of the Great World's Text Program, which is a UW-Madison outreach program for teachers and students to explore literature. This year's text was Manuel Puig's *Kiss of the Spider Woman*.

Updates to the 2020-21 student handbooks were shared with the Board. The only changes to the ES/MS handbook are updates for staff members, dates for 2020-21, adding a new explanation for lice, and some formatting changes. The HS handbook changes relate to the dates for 2020-21, typographical corrections, staff updates, rearrangement of the handbook to improve continuity, revising the study hall explanations, updating the National Honor Society GPA requirement, updating the ACP bell schedule, and updating the high school library section. Mr. Meeusen offered a motion to accept the proposed 2020-21 student handbook changes as presented. Mr. Schuler seconded the motion. Motion carried, 7 ayes.

Under building & grounds/project updates, Mr. Feldmann gave an update on the following:

-Projects Currently Underway and/or Scheduled:

- Remodel ES gym bathroom: Expected completion date is June 6.

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- Install new flooring in MS hallway by gym and office and in HS upper level hallway: Starting install on June 22.
- Abate HS upper level hallway: Starting abatement on June 10.
- Install “wall board” above HS lockers: Cleaning/maintenance staff has started the install.
- Install carpeting in ES/MS library and conference room 228: Starting install on June 15.
- Paint the upper part of stairways from lower level to 4th grade penthouse: Starting in one to two weeks.
- Install two bottle filler water fountains (one in MS gym and one by ES/MS lounge): Have been installed.
- Install hoop winch system in the MS gym: Completing install in the next two weeks.

-Additional projects on “to do” list:

- Drywall room 228: Kissinger Construction will complete the work.
- Remove cedar shakes in ES/MS library and drywall/paint area: Kissinger Construction will complete the work.
- Replace ES kitchen serving counter top: Requested another quote.
- Add electrical drops to Tech Ed classroom/work area: To be completed.
- Install new cabinet/sink in Abbi Wagner’s kindergarten classroom: Cleaning and maintenance staff will complete the work.
- Buechel Field: Level/seed softball field by tennis courts to make soccer field: Mr. Feldmann and Dad’s Excavating will complete the work.
- Replace counter in HS office: Quote has been approved to replace the counter.

-Others:

- Cleaning and maintenance staff have been busy with various cleaning and painting projects at both buildings.

Under discussion of conditional use permit application, Dr. Buechel Haack shared with the Board Wisconsin Electric Power Company has submitted a permit application to the village to install a 90-foot monopole across the street from the school. The pole would be installed in front of the electric company. The District is concerned that the pole will cause technology interference. Discussion occurred. The next meeting to discuss the monopole is scheduled for June 10. Dr. Buechel Haack will share concerns of the Board/District at the upcoming meeting.

Under Neola Policy Reviews/approvals:

A. Mr. Meeusen offered a motion to formally approve Bylaw 0167.1 – Voting policy as presented. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

B. Dr. Buechel Haack presented the first reading, Employee Compensation – Policy 6116 – Time & Effort Reporting. This policy allows the District to continue charging compensation to Federal grants under unexpected circumstances.

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Dr. Buechel Haack shared the 2019-20 budget information. Not much has changed from what was presented in April. Initial budget thoughts/projections were given for 2020-21 although there are many unknowns at this time due to COVID-19 financial impacts.

Under Personnel Contract/Assignment Approvals/Resignation Acceptances:

A. & B. Mr. Meeusen offered a motion to approve the following resignations:

-Sam Bons: ES/MS School Counselor and Destination Imagination Advisor

-Keith Knepfel: MS Girls' Basketball Coach

Mr. Schuler seconded the motion. Motion carried, 7 ayes. The Board thanked Mrs. Bons and Mr. Knepfel for their service.

C. Mr. Schuler offered a motion to approve the 2020-21 co-curricular assignments, as presented - with the caveat that compensation may need to be adjusted contingent on the activities/sports being able to be held. Mrs. Spatz seconded the motion. Motion carried, 6 ayes. Mrs. Tegen abstained from voting.

D. Mr. Meeusen offered a motion to continue the 66:30 agreement with Cedar Grove for Anthony Summer's Network Engineering Services/Technology Coordinator. Mr. Schuler seconded the motion. Motion carried, 7 ayes.

Dr. Buechel Haack reviewed District health insurance contribution comparisons. With the higher increase in health care rates, each employee would see a considerable increase in plan costs from 2019-20 to 2020-21. Discussion occurred. Mr. Schuler offered a motion to increase district contributions by \$350 Single/\$850 Family resulting in new district contribution amounts of \$8,250 Single and \$18,600 Family. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Dr. Buechel Haack, Mr. Faris, and Mr. Fischer updated the Board on COVID-19 impacts to ELGS:

-Teachers, parents, staff and students are doing an outstanding job.

-School is still happening, and staff is working hard.

-Staff continue to build relationships by connecting with students.

-Staff is discussing a schedule for chromebook, textbook, and supply returns.

Mr. Fischer reported on JK-8 activities. Mr. Fischer continues to do weekly videos and contests for students. Students continue to be engaged with learning. He added a virtual awards day is being planned for the middle school students.

Mr. Faris reported on high school activities. The virtual Scholarship night was held on May 14. On May 20, the virtual Fine Arts night will be held. He added the ELG Education Foundation put signs in the front of the high school to honor graduating seniors.

Under Administrative Team Goals Update, Dr. Buechel Haack shared the District will continue to monitor possible State and Federal financial ramifications/impacts from the COVID-19 virus.

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There being no further business to come before the meeting, Mrs. Spatz offered a motion to adjourn. Mr. Schuler seconded the motion. Motion carried, 7 ayes.

Meeting adjourned at 8:58 p.m.

Respectfully submitted,

Kayla Groh-Bardon
Secretary of the Meeting