

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 7:00 p.m. on Monday, June 20, 2016.

Roll call was taken and the following members were present: Scott Heinig, Jim Henschel, Andy Martin, Mike Meeusen, Kim Viglietti and District Administrator Dr. Ann Buechel Haack. Joel Schuler and Keith Ruh were absent.

Also in attendance at the meeting were Debbie Hammann, Brian Feldmann, Ryan Faris, and Bill Johnston.

Ms. Viglietti offered a motion to approve the agenda as the official order of business. Mr. Heinig seconded the motion. Motion carried, 5 ayes.

Mr. Heinig offered a motion to approve the minutes of the May 16, 2016, regular and closed session school board meetings. Ms. Viglietti seconded the motion. Motion carried, 5 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$1,466,285.02 on May 1, 2016. May receipts totaled \$70,549.97, interest received of \$457.34. May disbursements totaled \$496,141.58, leaving the cash balance on May 31, 2016, of \$1,041,150.75. The \$1,041,150.75 is comprised of \$712,225.34 in Local Government Investment Pool account #1 (general), \$155,301.99 in account #2 (technology), and \$150,213.97 in account #3 (HVAC account), and a general fund checking account balance of \$23,409.45. Mr. Heinig offered a motion to approve the monthly financial report and voucher review. Ms. Viglietti seconded the motion. Motion carried, 5 ayes.

Mrs. Littig reviewed the estimated cash flow for the month of May stating that actual figures remain above estimate. As of June, the HVAC project has been completed and paid, Mrs. Hammann will be ordering science textbooks with board approval and technology equipment has been ordered. Grants will be claimed prior to June 30th.

Ms. Viglietti offered a motion to approve the transfer from Fund 10 to Fund 27 to zero out Fund 27. Mr. Heinig seconded the motion. Motion carried, 5 ayes.

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

Grace Lutheran Church	\$560.68	Elem/MS Student Emergency Fund
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Mr. Heinig offered a motion to accept the above-mentioned donation and thanked the donors for their generosity and support. Ms. Viglietti seconded the motion. Motion carried, 5 ayes.

Under guest correspondence, there were thank you notes from Amy Kumrow and Sue Reineking.

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Brian Feldmann, Building and Grounds Coordinator, updated the Board on summer maintenance projects which include:

- Maple Street (in front of the elementary/middle school), is being torn up due to new gas mains being installed for the Sargento plant.
- The painting project at the elementary has been started by Schwaller Painting.
- The mullions at the elementary will be replaced this week.
- The elementary gym will be painted after summer school.
- The elementary office, 4th grade classrooms and hallways will be carpeted after summer school.
- Doors at the elementary will be painted.
- The custodial staff is looking into either painting or replacing the partitions in the middle school bathrooms.
- The high school has miscellaneous summer projects (painting, etc.).
- Possible tiling of the elementary and day care bathrooms.

Ms. Viglietti offered a motion to approve the 2015-2016 Board meeting schedule. Mr. Meeusen seconded the motion. Motion carried, 5 ayes.

Dr. Buechel Haack reviewed the 2016-17 preliminary budget and asked for approval. The budget is estimated at this time and is the budget that is presented at the Annual Meeting in September. The budget is finalized in October after the following are known: the 3rd Friday count of students, Equalization Aid, and equalized values. The preliminary budget is based upon a 0% increase of equalized values, a loss of 14 students, and a loss of 15% in Equalization Aid. Mr. Heinig offered a motion to adopt the budget, as presented, with the levy set at \$5,415,770 and a mill rate of 8.36336. Ms. Viglietti seconded the motion. Motion carried, 5 ayes.

Mrs. Hammann reviewed and recommended the Pearson Interactive Science textbook series for the middle school science program. She stated that the committee had also reviewed Houghton Mifflin and the National Geographic series. Mr. Heinig offered a motion to approve the Pearson Interactive Science textbook series for the middle school. Ms. Viglietti seconded the motion. Motion carries, 5 ayes.

Dr. Buechel Haack reviewed the proposed Health Reimbursement Arrangement which would transition retirees off the district's insurance in a three-tiered plan. Ms. Viglietti offered a motion to approve the Health Reimbursement Arrangement, as proposed. Mr. Martin seconded the motion. Motion carried, 5 ayes.

Under acceptance of personnel contracts/approval of resignations:

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- 1) Mr. Heinig offered a motion to accept the resignation of Chris Littig, Administrative Business Assistant. Ms. Viglietti seconded the motion. Motion carried, 5 ayes.
- 2) Mr. Heinig offered a motion to approve a 20% FTE contract for Kristine Polzin, School Psychologist. Mr. Meeusen seconded the motion. Motion carried, 5 ayes.
- 3) Ms. Viglietti offered a motion to accept the resignation of Holly Helmer as Musical Director. Mr. Heinig seconded the motion. Motion carried, 5 ayes.
- 4) Ms. Viglietti offered a motion to approve Joe Greuel as Head Track Coach. Mr. Heinig seconded the motion. Motion carried, 5 ayes.
- 5) Mr. Heinig offered a motion to approve the following contracted service contracts:
 - Jody Muten – School Nursing Services
 - Rehab Resources – P.T.
 - Jennifer Kiekhoefer – Speech/Language Consultant
 - Charles Bares – 20% Special Education Consultant
 - A La Carte Catering – food service through 2017-18Ms. Viglietti seconded the motion. Motion carried, 5 ayes.

Mrs. Hammann reported on JK-8 end-of-year activities including field trips and outstanding 8th grader – Meredith Boos. Summer activities include 180 students in summer school and staff members will be attending a PLC Conference in Madison and Google training in Chilton.

Mr. Brown reported on high school activities including softball, soccer, spring fling, and the first-ever recycling event.

Under administrative team goals, Dr. Buechel Haack reported on technology purchases, the financial audit this week, and work on the guidance department's College and Career Academic Plan.

There being no further business to come before the meeting, Ms. Viglietti offered a motion to move into closed session pursuant to Section 19.85 (1) (c), to consider compensation and performance evaluation for administration, management/supervisory, confidential staff; consideration of high school principal contract, and Section 19.85 (1) (e) and (g), Wisconsin Statutes, for the purpose of discussing HVAC project and potential litigation regarding same. Mr. Meeusen seconded the motion. Roll call vote: Heinig-yes, Henschel-yes, Martin-yes, Meeusen-yes, Viglietti-yes. Motion carried, 5 ayes.

Return to open session at 9:46 p.m.

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Mr. Meeusen offered a motion to hire Ryan Faris as high school principal at \$85,500 for the first year of a two-year contract and as FBLA advisor. Mr. Martin seconded the motion. Motion carried, 5 ayes.

Mr. Meeusen offered a motion to increase Diane Schwaller's salary to \$47,476. Mr. Martin seconded the motion. Motion carried, 5 ayes.

Mr. Meeusen offered a motion for a 2.5% salary increase to the following: Debbie Hammann, Brian Feldmann, and Ann Buechel Haack. Ms. Viglietti seconded the motion. Motion carried, 5 ayes.

Mr. Heinig offered a motion that in lieu of a salary increase, Chris Littig be given a \$2000 stipend. Mr. Meeusen seconded the motion. Motion carried, 5 ayes.

Mr. Heinig offered a motion per the language added to the District Administrator contract to allow Dr. Buechel Haack to be an advocate on specific topics when it benefits the school. Mr. Meeusen seconded the motion. Motion carried, 5 ayes.

Mr. Meeusen offered a motion to increase the support staff salaries \$.50/hour. Mr. Heinig seconded the motion. Motion carried, 4 ayes, abstention-Martin.

Meeting adjourned at 9:58 p.m.

Respectfully submitted,

Chris Littig
Secretary of the Meeting