

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 7:02 p.m. on Monday, August 17, 2020.

Roll call was taken and the following members were present: Jim Henschel, Joel Schuler, Kim Viglietti, Erica Spatz, Sarah Tegen, Sarah Rudnick, and District Administrator Dr. Ann Buechel Haack. Mike Meeusen was absent.

Also in attendance at the meeting were Anthony Summers, Brian Feldmann, Ryan Faris, Jeanne Courneene, and Emily Summers. Sarah Hall arrived at 7:05 p.m.

Mrs. Viglietti offered a motion to approve the agenda as the official order of business. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

Mrs. Spatz offered a motion to approve the minutes of the July 20, 2020, regular school board meeting and the minutes of the August 10, 2020, special board meeting. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$689,873.22 on July 1, 2020. July receipts totaled \$74,528.76, interest received of \$80.03. July disbursements totaled \$400,780.76, leaving the cash balance on July 31, 2020, of \$363,701.25. The \$363,701.25 is comprised of \$145,973.17 in Local Government Investment Pool account #1 (general), \$219,660.66 in account #2 (technology), \$53,688.97 in account #3 (HVAC), and a general fund checking account balance of -\$55,621.55 (includes August Teacher payrolls). Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

Mrs. Groh-Bardon presented the final cash flow for the month of June. The end of year cash position was mainly due to the January and February tax settlements. The remaining tax settlement for the 2019-20 school year will be received on August 20.

Dr. Buechel Haack reviewed the district's final audit results, noting the various funds with comparisons of revenues and expenditures for the year. The \$192,870 surplus in Fund 10 was all added to unassigned fund balance for working capital needs (cash flow).

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

- \*Kohler Company:

- Donation of 480 plastic shields

- \*Camo Quilts:

- Donation of 500 handmade cloth masks (300 children/200 adult sizes)

- \*Family Assistance Program:

- Monetary donations received from various donors

- \*Elkhart Lake-Glenbeulah Education Foundation:

- \$10,000 towards purchase of JK-grade 1 chromebooks

- \*Premier Financial Credit Union:

- \$50 to offset cost of reopening expenses

Mrs. Viglietti offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Mr. Schuler seconded the motion. Motion carried, 6 ayes.

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There was no guest correspondence – public comment.

Under guest correspondence – written comment:

1. Thank you notes were received from Madeline Buechel and Linae Klover.
2. The Notice of Election in WASB Region 8 letter was shared with the Board.
3. Dr. Buechel Haack shared with the Board that the WE Energies' communication pole was denied.

Under guest correspondence – public reminder, Dr. Buechel Haack reminded the public of the Annual Meeting on Monday, September 21 at 6:30 p.m.

Under maintenance updates, Mr. Feldmann gave an update on the following:

- ES gym bathroom remodel: Will be completed this week.
- Cabinet install for Tech Ed room: Completed.
- Replace counter in HS office: The cabinet install is almost completed.
- Plexi-glass has been installed in both offices. It will also be installed in the lunch serving area.
- The sink and cupboard have been ordered for the Kindergarten classroom.
- The wall mount hand sanitizers will be arriving soon.
- The health room isolation rooms are almost complete.

Mr. Feldmann thanked the summer cleaning crew for all of their hard work.

Mr. Faris and Dr. Buechel Haack reviewed the District's At Risk Plan and discussed additions from the prior year, which include:

- Vaping Presentations by the Sheboygan County Health Department
- Your Choice Prevention Education Presentation
- Updated Wisconsin Standards for Social Studies
- Updated Wisconsin Literacy and Technology Standards
- Maker-space activities/opportunities for all students
- Summer reading packets for Title I students (done in partnership with ElkhartCares and EL Public Library)
- “Resorter Way” behavior program for elementary students
- Golden book recognition for 4K-grade 8 students using good character
- Daily/weekly principal check-in's with students with behavior issues
- Great Kindness Challenge
- Made updates to the intervention support

Mr. Schuler offered a motion to approve the District's At Risk Plan as presented. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

Dr. Buechel Haack gave an overview of the Seclusion and Restraint Annual Report, noting there were no occurrences at the high school or elementary school. There was 1 occurrence at the middle school.

Under approval of revision/clarification to child care fee proposals approved in July, Dr. Buechel Haack noted that the 10-hour requirement was changed from individual student

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to family, and clarifying language was added regarding specific circumstances (enrollment in 3-year-old program and vacations). Mrs. Spatz offered a motion to approve the day care 10-hour requirement revision/clarification as presented. Mrs. Viglietti seconded the motion. Motion carried, 6 ayes.

Dr. Buechel Haack, Mr. Faris, and Ms. Courneene reviewed the Sneak Peak format revision (now Drop In-Drop Off) and the Return-to-School Plan. Discussion occurred. Mrs. Rudnick offered a motion to approve the Fall Return-to-School Plan as presented. Mrs. Viglietti seconded the motion. Motion carried, 6 ayes.

Under first reading of Neola Policy additions and revisions, Mrs. Viglietti offered a motion that Jeanne Courneene be named as Compliance Officer in place of Todd Fischer in policies 1422, 3122, 4122, 1623, 3123, 4123, 1662, 3362, 4362, 2260, 2260.01, and 5517. Mr. Schuler seconded the motion. Motion carried, 6 ayes. In addition, Dr. Buechel Haack reviewed the first reading of the proposed Neola Policy revisions and additions – June 2020 update; Title IX special update, July 2020; and policies needed for adoption for tentative participation in the Nation School Lunch Program (Policy 8500 and 8531). The proposed policy changes relate to revisions, updates, and new adoptions.

Under personnel contract assignment approval/support staff, Mrs. Rudnick offered a motion to approve Wanda Schaefer, Instructional Aide (HS Special Education). Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

Ms. Courneene reported on JK-8 activities including Reconnection Days, Drop In-Drop Off (in lieu of Sneak Peak), and upcoming staff training/in-service days. She also thanked the Board for the warm welcome.

Mr. Faris reported on high school activities including Reconnection Days and freshmen/new student orientation.

There being no further business to come before the meeting, Mrs. Rudnick offered a motion to adjourn. Mr. Schuler seconded the motion. Motion carried, 6 ayes.

Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Kayla Groh-Bardon  
Secretary of the Meeting