

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 7:00 p.m. on Monday, October 19, 2020.

Roll call was taken and the following members were present: Jim Henschel, Kim Viglietti, Erica Spatz, Sarah Tegen, Sarah Rudnick, and District Administrator Dr. Ann Buechel Haack. Joel Schuler and Mike Meeusen attended the meeting virtually.

Also in attendance at the meeting were Jeanne Courneene, Ryan Faris, Anthony Summers, Paige Ward, and Sarah Hall.

Mrs. Spatz offered a motion to approve the agenda as the official order of business. Mrs. Viglietti seconded the motion. Motion carried, 7 ayes.

Mrs. Spatz offered a motion to approve the minutes of the September 21, 2020, regular school board meeting and closed session minutes. Mrs. Viglietti seconded the motion. Motion carried, 7 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$1,695,939.33 on September 1, 2020. September receipts totaled \$212,705.42, interest received of \$156.67. September disbursements totaled \$601,573.34, leaving the cash balance on September 30, 2020, of \$1,307,228.08. The \$1,307,228.08 is comprised of \$1,004,087.40 in Local Government Investment Pool account #1 (general), \$219,707.93 in account #2 (technology), \$53,700.52 in account #3 (HVAC), and a general fund checking account balance of \$29,732.23. Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Mrs. Groh-Bardon presented the estimated cash flow for 2020-21. She noted that July, August, and September are actual figures while the rest of the months are estimated. Tax money will be received during the months of January, February, and April. She added the State Trust Fund loan payment will be made in March.

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

\*ElkhartCares:

- Replenishing HS college credit scholarship program: \$5,000
- Fund 50 Food Service Program: \$9,590.50

\*Anonymous:

- Senior Class: \$100

\*Paul and Marsha Dirks Family:

- Donation to Greenhouse account for pumpkin sales: \$1,607

\*Town of Rhine:

- Donation for use of school library to hold virtual meetings during COVID: \$500

\*Frank & Nancy Thielmann: \$25

\*Family Assistance Program:

- Karen Calhoun: \$200
- Gary and Carla Cressey: \$200

\*Non-Monetary Donations:

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-National Exchange Bank & Trust: Personal Finance class materials (online checking/checkbook simulation program)

-Dennis Fiedler & Laura Myers: Merchandise to start up/equip a “supply room” to assist families in need (includes: cleaning products, personal hygiene products, paper products, diapers, formula, snack foods to supplement lunches, etc.)

Mrs. Rudnick offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Mrs. Viglietti seconded the motion. Motion carried, 7 ayes.

There was no guest correspondence – public comment.

Under guest correspondence – written comment, a thank you note was received from Mrs. Sohlden. Dr. Buechel Haack reminded the Board of the WASB Regional meeting on October 21, 2020.

Under second reading of Neola Policy 6116 – Time & Effort Reporting and Policy 5220 – Attendance, Mrs. Rudnick offered a motion to approve the policy updates as presented. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Dr. Buechel Haack reviewed the Open Enrollment Longitudinal Data. The data represents a snapshot on a particular day as open enrollment can change all year long. Actual open enrollment FTE counts on the 3<sup>rd</sup> Friday of September were +26.8 (84 out and 112 in), which has a positive financial impact.

Dr. Buechel Haack presented the final Revenue Limit Worksheet noting the private school voucher aid deduction, equalized valuation, and the final levy amount and levy rate. She reviewed state aid, equalized values and property tax, and the comparison of budgets (2019-20 actual to 2020-21 estimated). \$17,892 was assessed to the ELG School District to fund Private School Vouchers. Mrs. Spatz offered a motion to approve the 2020-21 tax levy at \$5,939,157 with a levy rate of 0.00762891. Mrs. Viglietti seconded the motion. Motion carried, 7 ayes. Further budget discussion followed. Since funds are included in the budget for projects, the Board unanimously agreed to bring in Joseph Schmitt Construction to explore renovations to the Science/Lab classrooms.

Under updates/overview of reopening plan:

-Mr. Faris and Ms. Courneene shared updates on the 10/19/20 teacher in-service day.

-Mrs. Viglietti offered a motion to approve the recommended 2020-21 calendar modification of no school on November 13, 2020. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

-Administration and staff continue to learn as different situations arise. Student cooperation has been great.

-MS winter sports are pushed back and have been shortened to 6 games.

-Mrs. Rudnick offered a motion for Administration to use local data to determine if schools should close or remain open. Mrs. Viglietti seconded the motion. Motion carried, 7 ayes.

-Plans are in place for virtual learning, if needed.

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Under personnel resignation/contract approvals:

A. Mrs. Rudnick offered a motion to increase Kendra Ramaecker's EL contract from 0.4 FTE to 0.5 FTE. Mrs. Viglietti seconded the motion. Motion carried, 7 ayes.

B. Mrs. Rudnick offered a motion to approve the following support staff resignations:

-Heidi Rautmann: ES/MS Secretary/Health Room Aide

-Linae Klover: ES/MS Cleaner

Mrs. Tegen seconded the motion. Motion carried, 7 ayes. The Board thanked them for their service.

Mrs. Rudnick offered a motion to approve the following support staff contracts:

-Shane Flaig: ES/MS Cleaner

-Kelly Flaig: ES/MS Secretary/Health Room Aide

Mrs. Viglietti seconded the motion. Motion carried, 7 ayes.

Student Council representative, Paige Ward, reported on Homecoming week. Student Council is planning socially distanced activities for Halloween.

Dr. Buechel Haack, Mr. Faris, and Ms. Courneene gave an overview of the 2020-21 District/Administrative Goals. The goals focus on continuing to engage/empower staff through the use of Professional Learning Communities; developing a fluid plan to safely reopen schools and provide instruction to all students; ensuring students from diverse backgrounds have meaningful opportunities to experience high quality instruction that includes cultural components to support student learning in a safe and accepting environment; facilitating the transition of the changes (present and future) within the leadership/administrative team; and developing/refining future financial/maintenance/personnel recommendations for short-term implementation and long-term planning as part of the analysis of the financial position of the District (See Attachment).

Ms. Courneene reported on JK-8 activities including field trips, MS sports, the PTA fundraiser, and upcoming Halloween activities. She added the MS participated in a presentation on social media usage.

Mr. Faris reported on Homecoming, high school clubs, and high school phone call/virtual parent/teacher conferences held on October 5. He added regionals and sectionals are starting for fall sports.

There being no further business to come before the meeting, Mrs. Viglietti offered a motion to adjourn. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

Meeting adjourned at 8:36 p.m.

Respectfully submitted,

Kayla Groh-Bardon  
Secretary of the Meeting