

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the Vice President, Mike Meeusen, at 7:02 p.m. on Monday, December 20, 2021.

Roll call was taken and the following members were present: Joel Schuler, Mike, Meeusen, Grant Stecker, Erica Spatz, Sarah Tegen, and District Administrator, Dr. Ann Buechel Haack. Jim Henschel and Sarah Rudnick were absent.

Also in attendance at the meeting were Ryan Faris, Jeanne Courneene, Brian Feldmann, Anthony Summers, and Sarah Hall.

Mrs. Spatz offered a motion to approve the agenda as the official order of business. Mrs. Tegen seconded the motion. Motion carried, 5 ayes.

Mrs. Spatz offered a motion to approve the minutes of the November 22, 2021, special meeting and regular meeting. Mr. Schuler seconded the motion. Motion carried, 5 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$1,071,039.38 on November 1, 2021. November receipts totaled \$118,273.76, interest received of \$49.39. November disbursements totaled \$728,659.22, leaving the cash balance on November 30, 2021, of \$460,703.31. The \$460,703.31 is comprised of \$139,432.71 in Local Government Investment Pool account #1 (general), \$219,863.93 in account #2 (technology), \$53,739.44 in account #3 (HVAC), and a general fund checking account balance of \$47,667.23. Mrs. Spatz offered a motion to approve the monthly financial report and voucher review. Mr. Schuler seconded the motion. Motion carried, 5 ayes.

Mrs. Groh-Bardon presented the cash flow for the month of November. Receipts and salary disbursements are close to the estimated amounts. Non-salary disbursements are less than what was estimated primarily due to the final project cost for the HS science room coming in less than projected.

Under review of the 2020-21 District financial statement, Dr. Buechel Haack noted that a meeting was held with Dave Hamann to review the District's 2020-21 year-end financial statement. There are no material weaknesses with our audit, but Mr. Hamann identified two significant deficiencies we have each year due to our small District size: segregation of duties and preparation of our financial statements by our auditor. Mrs. Spatz offered a motion to accept receipt of the 2020-21 District financial statement. Mr. Schuler seconded the motion. Motion carried, 5 ayes.

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

- Family Assistance Program (* = Repeat Donor):
 - Frank and Nancy Thielmann*: \$25
 - Jeffrey and Anne Boston*: \$1,000 & children's gifts
 - Larry and Terri Knowles*: \$100
 - Paul and Kathy Sartori*: \$100
 - Richard (Rick) and Margaret (Peg) Hau*: \$100
 - Robert and Marilyn Hamann: \$50

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- Prevea donation to Athletic Department: \$20 for pre-participation physicals done by Prevea (reimburse fee to District)
- Sargento donation of \$1,000 to Wrestling program to be used towards new uniforms
- PTA donation of \$500 towards Safety Patrol (Officer Niemi)
- Cleveland State Bank donation of \$250 to Boys' Basketball program to offset costs associated with Dec. game at Herd Arena
- Received update from Cleveland State Bank: Confirmed will be donating \$30,000 for the new equipment/storage materials for the Fitness Center
- The Child Care received grant funds from the Child Care Counts: Stabilization Payment Program

Mr. Schuler offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Mrs. Tegen seconded the motion. Motion carried, 5 ayes.

There was no guest correspondence – public comment.

Under guest correspondence – written comment, Dr. Buechel Haack noted emails from Bobbie Stroessner and Kate Baer were included in their Board packets. Thank you notes and emails were received from Kim Wagner, Linda Martin, Jeanne Courneene, Jane Schmidt, Amanda Lieffring, Kayla Groh-Bardon, Jim DeVries, Jaclyn Schmidt, Wendy Spangenberg, Amy Hammes, and Shery Zander.

Mr. Feldmann gave an update on maintenance projects:

-Dad's Excavating is installing drainage this week for the track practice/multi-purpose outside area project.

-The washing machine is on its last leg and needs to be replaced. Mr. Schuler offered a motion to approve the recommended purchase of quote 3A – Wascomat 45 lb. industrial washing machine. Mrs. Tegen seconded the motion. Motion carried, 5 ayes.

There were no early graduation requests.

Under approval of high school course offerings, Mr. Faris noted the following updates:

-Class Additions/Revisions:

- Family and Consumer Science – Customer Service Techniques, Leadership and Professionalism, and Introduction to Hospitality Marketing courses were deleted. Introduction to Hospitality Business and Team Building & Problem Solving have been added.
- Leadership will be offered every other year and Large Animal Science will be offered every year.
- Physical Education – Beginning Yoga will be added
- Distance Learning Course – Economics and Business Principles were removed as they are no longer offered. More courses may be available particularly for students interested in education, engineering, criminal justice, psychology, and IT careers.

-Additional Changes:

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- Revisions to various course descriptions
- Some of the Culinary courses have been combined.
- Updated the UW-Oshkosh CAPP criteria
- Removal of the option for students to take the AP Biology course also for CAPP credit.
- Inspire Sheboygan County is now Inspire Wisconsin
- Staff names and educational paths have been updated.

Mrs. Spatz offered a motion to approve the 2022-23 High School Course Catalog as presented. Mrs. Tegen seconded the motion. Motion carried, 5 ayes.

Dr. Buechel Haack explained that there are Sheboygan County School Closure Guidelines for delaying and closing schools. The determining factors are wind, temperature, ice, fog, and snow. The District also contacts the county highway department, bus company, and other area schools in determining a delay or school closure.

Per the 2015 Budget Bill, districts must annually report their school accountability results and inform parents of all educational options available. Dr. Buechel Haack noted that this information is posted on the school website. In addition, Dr. Buechel Haack reviewed the 2020-21 Report Card Guide and the 2020-21 Report Cards At-A-Glance document.

Under updates/overview of the Return-to-School Plan, Dr. Buechel Haack shared community transmission rates from the Sheboygan County Division of Public Health. ELG's cases have been stable. She added the formatting in the Return-to-School Plan will need to be updated in order to meet ESSER III guidelines.

Under acceptance of personal approval/resignations:

- A. Mr. Schuler offered a motion to approve Tiffany Faber as HS secretary. Mrs. Spatz seconded the motion. Motion carried, 5 ayes.
- B. Mr. Schuler offered a motion to accept the resignation of Bart Larson – HS Athletic Director. Mr. Stecker seconded the motion. Motion carried, 5 ayes. The Board expressed its thanks to Mr. Larson for his years of service.
- C. Mrs. Spatz offered a motion to increase Marki Forstner, Speech Therapist, to 100% FTE. Mrs. Tegen seconded the motion. Motion carried, 5 ayes.

Dr. Buechel Haack shared an update from Joe Sheehan, School Exec Consultant, on the District Administrator search process. A special meeting will be held at 6:00 p.m. before the regular meeting on January 17.

The March 21 Board meeting will be moved to March 14.

Mr. Faris shared the Student Council Activities Report. Students are celebrating Christmas spirit week activities.

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Ms. Courneene reported on JK-8 activities including the K – 5th grade winter concerts, the JK cookie decorating night, the Tundra Tales reading program, and the November Students of the Month. She added MS boys' basketball and cheerleading have started.

Mr. Faris reported on the UW-Whitewater writing contest. Upcoming high school activities include the poetry-out-loud contest, the blood drive, and the FBLA Coaches vs. Cancer games.

Under collective administrative goals update, Dr. Buechel Haack shared the District continues to work on PLC's, ACP's, and its other goals. The final ESSER II and ESSER III grant amounts have not been released. She added the District has started working on the ESSER III application process.

There being no further business to come before the meeting, Mrs. Spatz offered a motion to adjourn. Mr. Schuler seconded the motion. Motion carried, 5 ayes.

Meeting adjourned at 8:07 p.m.

Respectfully submitted,

Kayla Groh-Bardon
Secretary of the Meeting