

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 7:04 p.m. on Monday, December 21, 2020.

Roll call was taken and the following members were present: Jim Henschel, Joel Schuler, Mike Meeusen, Erica Spatz, Sarah Tegen, and District Administrator Dr. Ann Buechel Haack. Kim Viglietti attended the meeting virtually. Sarah Rudnick was absent.

Also in attendance at the meeting were Jeanne Courneene, Ryan Faris, Anthony Summers, Paige Ward, and Sarah Hall.

Mrs. Spatz offered a motion to approve the agenda as the official order of business. Mr. Meeusen seconded the motion. Motion carried, 6 ayes.

Mrs. Spatz offered a motion to approve the minutes of the November 16, 2020, regular school board meeting and closed session minutes. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$802,535.67 on November 1, 2020. November receipts totaled \$126,704.95, interest received of \$61.31. November disbursements totaled \$574,660.22, leaving the cash balance on November 30, 2020, of \$354,641.71. The \$354,641.71 is comprised of \$43,648.16 in Local Government Investment Pool account #1 (general), \$219,749.39 in account #2 (technology), \$53,710.65 in account #3 (HVAC), and a general fund checking account balance of \$37,533.51. Mrs. Spatz offered a motion to approve the monthly financial report and voucher review. Mr. Meeusen seconded the motion. Motion carried, 6 ayes.

Mrs. Groh-Bardon presented the cash flow for the month of November. She noted salary and non-salary disbursements are close to the estimated amounts. Receipts are higher due to grant claiming and the child care grant that was received during the month of November.

Under review of the 2019-20 District financial statement, Dr. Buechel Haack noted that a meeting was held with Dave Hamann to review the District's 2019-20 year-end financial statement. There are no material weaknesses with our audit, but Mr. Hamann identified two significant deficiencies we have each year due to our small District size: segregation of duties and preparation of our financial statements by our auditor. Mrs. Spatz offered a motion to accept receipt of the 2019-20 District financial statement. Mr. Schuler seconded the motion. Motion carried, 6 ayes.

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

- \*ELG PTA: Children's Books purchased for 7th grade project (\$266.64)
- \*Community United Church of Christ: \$191.10 donation to the ELG ES/MS Student Emergency Fund
- \*Sargento: \$364 donation to ELG Youth Football (company/employee match)
- \*The Fremont Company (Frank's Kraut): Donations to the eSports program (in honor of Team Sauerkraut) - \$100 cash, cans of sauer kraut, and t-shirts
- \*Family Assistance Program:
  - Frank & Nancy Thielmann: \$25; \$25

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- Jeffrey & Anne Boston: \$1,000
- Walt & Marlene Theyerl: \$100
- Kathy & Charles Schwoerer: \$100
- Daniel & Kathy Blanke: \$100
- Janice Schmitt: \$200
- Carol & Jon Rost: \$500
- Jan & Jim Sartori: \$1,000
- Anonymous: \$100
- Alan & Pam Rudnick: \$100
- Anonymous (Pay it Forward Donation): \$100
- Scott & Rebecca Hultine: \$1,000
- Gary & Carla Cressey: \$200

\*Non-monetary Donations:

- Used trombone for band program: Robert and Jean Vollbrecht

Mr. Schuler offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

There was no guest correspondence – public comment.

Under guest correspondence – written comment, thank you notes were received from Scott and Carrie Jadin, Jane Schmidt, Heather Porath, the HS staff, and the family of Carol Mooney.

Under update of maintenance/building projects, Dr. Buechel Haack shared the following:

- The science classrooms/lab renovation project design was updated. The layout is better for long-term purposes. A work session was scheduled for January 6 at 5:30 p.m. to meet with Jos. Schmitt Construction and Geoffrey Bray to discuss the new design.
- The ES cafeteria countertop will be replaced over Christmas break.
- An investor reached out to the District as he is possibly looking into updating or expanding the fitness center. More information will be provided if/when anything develops.

There were no early graduation requests.

Under approval of high school course offerings, Mr. Faris noted the following updates:

-Class Additions/Revisions:

- English – A Communications course replaced the Technical/Business Writing course; English 12 replaced European Literature; ACT English, Reading & Writing course has been added
- Technical Education – Addition of the Industry 4.0 program/courses
- Revision of the Independent Living course – Renamed Adulting 101: Healthy Relationships & Living On Your Own and changed the focus to emphasize relationships and skills
- Addition of EXP 100 & EXP 390 courses through Lakeland University

-Additional Changes:

- Renaming of Senior Band to High School Band
- Made the CAPP requirements bold in the course descriptions
- Rename English course titles to English 9, 10, 11, 12
- Add career preparation information to the English course descriptions
- YA programs updated

Mr. Schuler offered a motion to approve the 2021-22 High School Course Catalog as presented. Mr. Meeusen seconded the motion. Motion carried, 6 ayes.

Dr. Buechel Haack explained that there are Sheboygan County School Closure Guidelines for delaying and closing schools. The determining factors are wind, temperature, ice, fog, and snow. Virtual days could happen if the circumstances are right. The District also contacts the county highway department, bus company, and other area schools in determining a delay or school closure.

Per the 2015 Budget Bill, districts must annually report their school accountability results and inform parents of all educational options available. Dr. Buechel Haack noted that this information is posted on the school website. As there were no report cards issued for 2019-20, this notice remains basically the same as the prior year.

Under Second Reading/Tentative Approval of Neola Policy Revisions, Edgar 2.0 Special Updates – Policies 6114 and 6325, Mr. Meeusen offered a motion to approve the policy updates as presented. Mr. Schuler seconded the motion. Motion carried, 6 ayes.

Mr. Meeusen offered a motion to increase the milk ticket price from \$0.10 to \$0.25 effective 2nd semester in order to cover the cost of milk. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

Mr. Faris and Ms. Courneene shared a proposal for modification and clarification of virtual instructional options for 2nd semester. Mrs. Spatz offered a motion to approve the Noncompliant Synchronous Virtual Learners Return to School Plan as presented. Mr. Schuler seconded the motion. Motion carried, 6 ayes.

Student Council representative, Paige Ward, reported that this week is Christmas week. Activities include dress-up days, window decorating, a trivia contest, a movie, a coloring contest, and a meal sponsored by Student Council.

Ms. Courneene reported on JK-8 activities including the K – 5th grade virtual winter concert, the 2nd grade holiday lunch, the MS student government coaster sale, and the Girl Scout food drive. She added MS boys' basketball and cheerleading practices will start after break.

Mr. Faris reported on high school activities including the Unity club speaker from Lakeland University, Christmas week activities, and the eSports team making playoffs.

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Upcoming events include the Practice ACT, the student council blood drive, and the poetry-out-loud competition.

Under collective administrative goals update, Dr. Buechel Haack noted the six open enrollment marketing ads are outlined and the District is encouraging the 14-day quarantine recommendation for exposure to COVID-19. She added that Mrs. Groh-Bardon and she virtually attended the Baird Financial Workshop at the beginning of December.

There being no further business to come before the meeting, Mr. Schuler offered a motion to move into closed session pursuant to Section 19.85 (1)(c) Wisconsin Statutes for consideration/tentative approval of compensation/performance of administration/management/confidential staff over which the Board has jurisdiction; and review of student expulsion hearing pursuant to 120.13 (1)(c) and 19.85 (1)(a) and (f) of the Wisconsin State Statutes. Roll call vote: Henschel-yes, Schuler-yes, Meeusen-yes, Viglietti-yes, Spatz-yes, Tegen-yes, Rudnick-no. Mr. Meeusen seconded the motion. Motion carried, 6 ayes. Mr. Henschel invited Mr. Faris into closed session.

Return to open session at 9:16 p.m.

There being no further business to come before the meeting, Mr. Schuler offered a motion to adjourn. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

Meeting adjourned at 9:18 p.m.

Respectfully submitted,

Kayla Groh-Bardon  
Secretary of the Meeting