

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the President at 6:00 p.m. on Monday, December 19, 2022.

Roll call was taken and the following members were present: Jim Henschel, Joel Schuler, Mike Meeusen, Grant Stecker, Erica Spatz, Sarah Tegen, Sarah Rudnick, and District Administrator, Dr. Adam Englebretson.

Also in attendance at the meeting were Dr. Jeanne Courneene, Ryan Faris, Diane Schwaller, Nikolai Yasko, Bridget Reiss, Jacob Martin, Antoinette Kebschull, and Sarah Hall.

Mrs. Spatz offered a motion to approve the agenda as the official order of business. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Mrs. Rudnick offered a motion to approve the minutes of the November 21, 2022, regular board meeting. Mr. Stecker seconded the motion. Motion carried, 7 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$1,340,079.44 on November 1, 2022. November receipts totaled \$93,196.18, interest received of \$3,445.85. November disbursements totaled \$585,581.59, leaving the cash balance on November 30, 2022, of \$851,139.88. The \$851,139.88 is comprised of \$541,580.12 in Local Government Investment Pool account #1 (general), \$222,623.45 in account #2 (technology), \$54,414.16 in account #3 (HVAC), and a general fund checking account balance of \$32,522.15. Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Mrs. Groh-Bardon presented the year-to-date status of revenues and expenses. Overall, total District revenue and expenditures are right in line with the previous years. In Fund 50, revenues and expenses are less than last year since the number of students participating in the lunch program is down. She added, in Fund 80, revenues and expenses are up due to the child care grant, an increase in enrollments, an increase in expenses due to more students in the program, and due to projects completed over the summer.

Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Elkhart Lake-Glenbeulah Basketball Club LTD: \$4,750 (girls' uniforms, shooting shirts, sweatshirts)
- Elkhart Lake-Glenbeulah Basketball Club LTD: High-resolution digital image of logo
- Elkhart Lake-Glenbeulah Education Foundation: \$9,735.53 – Stage
- ElkhartCares, Inc: \$1,500 – FCCLA for Veteran's Day Luncheon
- Elkhart Cares, Inc.: Child Care Donation
- Orth Family: \$70 – Band
- Plymouth Furniture: Time and materials to repair office chair
- Peter and Diane Wagner: \$100 – Family Assistance Program

Mrs. Spatz offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

There was no guest correspondence – public comment.

There was no guest correspondence – written comment.

Under celebrate Elkhart Lake-Glenbeulah, Mr. Yasko and Logan Martin discussed participation at the UW-Whitewater creative writing festival and an award Logan won at the festival. Mr. Yasko also discussed the upcoming high school poetry-out-loud contest.

Dr. Courneene reported on JK-8 activities including the K-5 winter concerts, the MS Resorter Respect Challenge, the November Students of the Month, CESA7 math observations, and a Junior Achievement Capstone grant received by the 5th grade for participation in BizTown. She added MS boys' basketball and cheerleading have started.

Mr. Faris reported on high school activities including Christmas/holiday week dress up days, the FBLA/NHS blood drive, the end of 2nd quarter, and the FBLA Coaches vs. Cancer games. He added an update on the winter sports teams.

Dr. Englebretson shared maintenance/building project updates:

- Plunkett Raysich Architects have finished meeting with District staff. They will bring proposals and an updated timeline to the January Board meeting.
- Lakeshore Technical College sent over blueprint options to refurbish a classroom with new paint, flooring, furniture, technology and any of the electrical preparation necessary to make it functional.

Dr. Englebretson and Mr. Faris attended the teacher recruitment fair at UW-Stevens Point on December 16.

Mrs. Schwaller discussed the Child Care Center inspection process and findings which need to be addressed.

Mrs. Reiss reviewed the DPI Food Service Audit and discussed the findings.

Mrs. Groh-Bardon presented the findings of the 2021-2022 District financial audit. There are no material weaknesses with our audit, but Mr. Hamann identified two significant deficiencies we have each year due to our small District size: segregation of duties and preparation of our financial statements by our auditor. She added the District needed a federal audit in 2021-22 due to the amount of federal funds received during the school year. The same findings were found along with the additional finding of the paid lunch equity to calculate student prices for the food service was calculated incorrectly. However, the incorrect calculation had no material affect since meals were free all year. Mr. Meeusen offered a motion to accept receipt of the 2021-22 District financial statement. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

Mrs. Tegen offered a motion to approve the early graduation requests from Antoinette Kebschull and Lucia Van Ess. Mr. Schuler seconded the motion. Motion carried, 7 ayes.

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Mrs. Rudnick offered a motion approve the high school course offerings as presented. Mrs. Tegen seconded the motion. Motion carried, 7 ayes. Mr. Faris added the HS scheduling committee is looking at moving from an eight (8) period schedule to an A/B block schedule to increase instructional minutes and add an academic resource period. Discussion occurred.

Mrs. Spatz offered a motion to approve the contract resignation of Kelly Flaig – ES/MS Secretary. Mrs. Tegen seconded the motion. Motion carried, 7 ayes. The Board thanked Mrs. Flaig for her service.

Mrs. Rudnick offered a motion to the approve the contractual hire of Carol Beardsley – ES/MS Secretary. Mr. Schuler seconded the motion. Motion carried, 7 ayes.

Mrs. Tegen offered a motion to approve the assignment hire of Josh Bardon – MS Boys' Basketball Coach. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Dr. Englebreton shared some informational updates:

- A school calendar meeting was held with staff on December 14. Another meeting will be held on January 11 to discuss a calendar recommendation for administration to review and bring to the Board in January or February.

- The first campus memorial meeting is scheduled to take place on January 11 at 6:00 pm in the HS Distance Learning Lab. The committee will be meeting to discuss current and future campus memorials.

There being no further business to come before the meeting, Mrs. Spatz offered a motion to adjourn. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

Meeting adjourned at 7:16 p.m.

Respectfully submitted,
Kayla Groh-Bardon
Secretary of the Meeting