

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 6:00 p.m. on Monday, January 15, 2024.

Roll call was taken and the following members were present: Mike Meeusen, Sarah Tegen, Erica Spatz, Grant Stecker, Amanda Gebert, Sarah Rudnick, Ryan Vanderkin and District Administrator, Dr. Adam Englebretson.

Also in attendance at the meeting were Ryan Faris, Jeanne Courneene, Kayla Groh-Bardon, Melinda Clemens, Lily McClurg and Sarah Hall.

Mrs. Tegen offered a motion to approve the agenda as the official order of business. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

Mrs. Spatz offered a motion to approve the minutes of the December 18, 2023, Board meeting. Mr. Vanderkin seconded the motion. Motion carried, 7 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$1,938,713.44 on December 1, 2023. December receipts totaled \$156,982.46, interest received of \$7,866.72. December disbursements totaled \$645,672.55, leaving the cash balance on December 31, 2023, of \$1,457,890.07. The \$1,457,890.07 is comprised of \$1,148,175.51 in Local Government Investment Pool account #1 (general), \$234,877.98 in account #2 (technology), \$57,409.44 in account #3 (HVAC), and a general fund checking account balance of \$17,427.14. Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Mrs. Groh-Bardon presented the year-to-date status of revenues and expenses. Overall, total district revenue and expense are in line with the previous school years. In Fund 50 revenues are up a bit. The district received supply chain assistance funds to be used on qualified National School Lunch Program purchases. Other revenue and expense are comparable.

Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Angela and Mark Schorer: \$250 – Wrestling program
- Anne and Jeffry Boston: \$1,000 – Family assistance program
- Anonymous: \$100 – Elementary/middle school principal account
- Anonymous: \$100 – High school principal account
- Anonymous: \$25 – Family assistance program
- Berneda and Willi Wittek (memorial): \$500 – Greenhouse
- Cedar Landing Condo Residents: \$362 – Family assistance program
- Chiro-Health Management Services: \$200 – Wrestling
- Chris Boge: Time and materials to fix some playground equipment
- Christian and Rebecca Kraemer: \$300 – Wrestling program
- Doug Lulloff: \$94 – Band
- Elkhart Lake Fire Department: \$200 – Band (parade)
- Elkhart Lake Men's Service Club: \$6,070 – Family assistance program
- Joel Stevens/Chiro-Health Chiropractic: \$500 – Wrestling
- Karen and Leon Kloppenburg: \$100 – Family assistance program
- Rita and Darrell Abston: \$50 – Band
- The Well: Holiday treats in the school lounges

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- Donations made by the various organizations/individuals for Christmas presents, grocery and gas gift cards, etc. Twenty-five families (52 kids) were helped with gifts and/or gift cards. Donations included the "adoption" of families for Christmas gifts donation of individual gifts, gift cards, funds, etc.
  - Grace Lutheran (their donations helped 16 families/35 students)
  - ELGHS FFA Giving Tree | Laurel & Bert Sartori
  - Debbie and Gary Hammann | The Well of Elkhart Lake
  - Cedar Landing Condo Residents | ElkhartCares | Allechant, Jacki Pottratz

Mrs. Tegen offered a motion to accept the donations as presented and thanked the donors for their generosity. Mr. Vanderkin seconded the motion. Motion carried, 7 ayes.

Public Comment: None

Written Comment: None

Under Celebrate Elkhart Lake-Glenbeulah Schools: Melinda Clemens, Family and Consumer Science teacher, and one of her students, Lily McClurg, presented the class projects such as their gingerbread house competition, Veteran's Day luncheon, and the holiday teacher/retiree breakfast.

Dr. Courneene's grades 4K-8 activities report included the Spelling Bee, MAPs testing, end of semester celebration, summer school dates, Students of the Month, Winter Concert and Friday Fun night.

Mr. Faris reported that practice ACT has started, Freshman Orientation is February 1, several students participated in the Big East Honors Band/Choir event, and Pink Heals fundraising was successful.

Dr. Englebretson gave an update on the student management implementation process, discussed the information from the SLATE Conference that Mr. Faris attended on Artificial Intelligence and a review of the teacher compensation model.

Under New Business:

Dr. Englebretson had School Perceptions present data on the school facility study/referendum surveys and provided insight on how this may impact the voting results for the operational and possible capital referendums this year.

Mrs. Groh-Bardon presented the findings of the 2022-23 District financial audit. There are no material weaknesses with our audit, but Mr. Hamann identified two significant deficiencies we have each year due to our small District size: segregation of duties and preparation of our financial statements by our auditor.

Under open enrollment availability determination/regular education and special education, Dr. Englebretson noted each district must designate the number of open enrollment spaces available at each grade level. Dr. Englebretson recommended setting no limits on regular education or special education open enrollment. However, not every special education student is automatically accepted as we would need to verify that we can provide the programming/educational services required in the student's IEP before formally accepting the application. Mrs. Rudnick offered a motion to welcome all open enrolled regular education students grade K-12, and formally accept special education students after it is determined that a student's IEP services can be provided by our current staff. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Under April Operational Referendum Resolution, Dr. Englebreston stated the Board needs to officially adopt the operational referendum resolution which will appear on the April's ballot. Before the referendum solution is passed, the Board needs to pass a resolution to exceed the revenue limit. Mrs. Spatz made a motion to create RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BUDGET TO EXCEED REVENUE LIMIT BY \$1,750,000 PER YEAR FOR FOUR YEARS FOR NON-RECURRING PURPOSES. Mr. Stecker seconded the motion. Motion carried, 7 ayes.

Dr. Englebretson stated that after the resolution is voted on, the Board needs to pass the referendum resolution which will appear on the ballot. Mr. Vanderkin made a motion, BE IT RESOLVED BY THE SCHOOL BOARD OF THE SCHOOL DISTRICT OF ELKHART LAKE-GLENBEULAH, SHEBOYGAN COUNTY, WISCONSIN THAT THE REVENUES INCLUDED IN THE SCHOOL DISTRICT BUDGET BE AUTHORIZED TO EXCEED THE REVENUE LIMIT SPECIFIED IN SECTION 121.91, WISCONSIN STATUTES, BY \$1,750,000 PER YEAR FOR FOUR YEARS, BEGINNING WITH THE 2024-2025 SCHOOL YEAR AND ENDING WITH THE 2027-2028 SCHOOL YEAR, FOR NON-RECURRING PURPOSES CONSISTING OF OPERATIONAL AND GENERAL MAINTENANCE EXPENSES. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

Mr. Vanderkin offered a motion to approve the staff resignation as presented:

- Tiffany Faber, High School Administrative Assistant

Mrs. Tegen seconded the motion. Motion carried, 7 ayes. The Board thanked Ms. Faber for her service.

Mrs. Tegen offered a motion to approve the staff retirements as presented:

- Debbie Hammann, Elementary Principal (4K-2) | District Pupil Services/Special Education Director
- Ken Loest, High School Math
- Debbie Matthies, 2<sup>nd</sup> Grade Teacher
- Wendy Spangenberg, District Administrative Assistant

Mrs. Gebert seconded the motion. Motion carried, 7 ayes. The Board thanked them for their service.

Mr. Vanderkin offered a motion to approve the staffing hire as presented:

- Elizabeth Glenzer, High School Administrative Assistant

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Mr. Stecker seconded the motion. Motion carried, 7 ayes

There being no further business to come before the meeting, Mr. Meeusen offered a motion to move into closed session for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, Wisconsin State Statute 19.85(1)(c), Administrator Evaluation/Contracts.

Mrs. Rudnick made a motion to move back into open session. Mr. Vanderkin seconded the motion. Motion passed, 7 ayes.

Move into open session at approximately 7:51 p.m.

Action taken on closed session discussion:

Mrs. Rudnick made a motion to approve Mr. Faris, Dr. Courneene and Dr. Englebretson's contracts for another 2 years. Mrs. Hammann's contract would not be renewed due to her retirement. Mrs. Gebert seconded the motion. Motion passed, 7 ayes.

Mrs. Rudnick made a motion to adjourn. Mr. Vanderkin seconded the motion. Motion passed, 7 ayes.

Meeting adjourned at approximately 8:00 p.m.

Respectfully submitted,

Wendy Spangenberg  
Secretary of the Meeting