

BOARD OF EDUCATION MEETING MINUTES
ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT
APRIL 21, 2025

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 6:00pm on Monday, April 21, 2025.

Roll call was taken and the following members were present:

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| ➤ Mike Meeusen | ➤ Amanda Gebert |
| ➤ Sarah Tegen | ➤ Sarah Rudnick |
| ➤ Grant Stecker | ➤ District Administrator, Dr. Adam Englebretson |

Absent:

- Erica Spatz

Also in attendance were:

- | | |
|---------------------|---------------------------------------|
| ➤ Kayla Groh-Bardon | ➤ Josh Tegen |
| ➤ Ryan Faris | ➤ Donna Klemme |
| ➤ Jeanne Courneene | ➤ Faith and Mark Forstner |
| ➤ Alicia Schwinn | ➤ Olive and Ryan Vanderkin, Josie Hau |
| ➤ Maria Stecker | ➤ Eden and Amanda Ehlenbeck |
| ➤ Hannah Feltes | ➤ Paige Lieftring |
| ➤ Brian Feldmann | ➤ Sarah Hall |
| ➤ Matt Cain | |

Mrs. Rudnick offered a motion to approve the agenda as the official order of business. Mrs. Gebert seconded the motion. Motion carried, 5 ayes.

Mrs. Tegen offered a motion to approve the minutes of the March 17, 2025, Board meeting. Mrs Gebert seconded the motion. Motion carried, 5 ayes.

TREASURER'S REPORT

The treasurer's report and voucher review were presented showing:

As of March 1, 2025 -

Cash balance on 3/1/25	\$6,243,050.77
March receipts	\$ 382,014.26
Interest received	\$ 22,413.66
March disbursements	<u>\$ 564,510.34</u>
Cash balance on 3/31/25	\$6,082,968.35

Cash balance on 3/1/25 comprised of:

Local Government Investment Pool account #1 (general)	\$5,717,201.45
Account #2 (technology)	\$ 250,131.67
Account #3 (HVAC)	\$ 61,137.78
General fund checking account	<u>\$ 54,497.45</u>
Total	\$6,082,968.35

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Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mrs. Gebert seconded the motion. Motion carried, 5 ayes.

Mrs. Groh-Bardon presented the year-to-date status of revenues and expenses. The total District revenues and expenses continue to be comparable to the previous years. Revenues in the Food Service program are less than last year at this time. The number of students participating in the lunch program is down. In addition, last year we received the supply chain assistance grant funds to offset the rising food costs. That grant is no longer available this school year. Revenues in Child Care are also down. The total Child Care Grant funds received through the month of March this school year is less than what we received through March in the 2023-24 school year.

Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Elkhart Cares: \$680 – College Credit Yoga Class
- Elkhart Cares: \$771 – High School Science Equipment
- Johnsonville Rod & Gun Club: \$200 – 6th Grade Camp Anokijig Trip
- Winooski Bowmen Archery Club: \$100 – 6th Grade Camp Anokijig Trip

Mrs. Gebert offered a motion to accept the donations as presented and thanked the donors for their generosity. Mr. Stecker seconded the motion. Motion carried, 5 ayes.

GUEST CORRESPONDENCE

Public Comment: None

Written Comment: None

SCHOOL REPORTS

Celebrate Elkhart Lake Schools:

The elementary Kindness Club, led by Mrs. Stecker and Ms. Feltes, discussed the events which occurred throughout the year and the positive impact they have seen at the elementary school.

Mrs. Schwinn's grades 4K-4 activities report included an update on Forward Testing, 4K Open House, 3-year-old screening and summer school. Currently, 85 elementary students have registered for summer school. Fourth grade went on a field trip to Maywood to taste sap and maple syrup. Some high school FFA students taught our 3rd and 4th graders about agriculture and where food comes from on Ag Day on April 10. Meteorologist Brian Niznansky from TMJ4 joined us to talk about Severe Weather Awareness. April's Challenge is "Caught Being Good" where students receive tickets for going above and beyond. At the end of the day or week (class/grade dependent), students can cash out their tickets and purchase various activities to participate in.

Dr. Courneene's grades 5-8 activities report included an update on Forward Testing and inservice focus areas like curriculum, program connections and ELA materials adoption plans. Summer school currently has 175 students registered. Career Day will be May 9 and 5th grade's trip to BizTown is scheduled for May 12. Congratulations to the Middle School March students of the month. Ninety percent of middle school students were recognized for leadership at the 3rd quarter student recognition assembly.

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Upcoming dates of interest include April 25 (Resorter Day activities), May 8 (Middle School band & choir concert and May 16 (5th grade music concert at 9:15am and 6th grade band concert at 2:00pm).

Mr. Faris' grades 9-12 activities report included an update on scheduling for the 2025 - 2026 school year. Forward testing and PreACT secure are underway. ACT scores will be here shortly. Scholarship night is May 7 and Academic and Fine Arts Night is May 14. Students won the students vs staff basketball game. Brody Feldman and Jenna Dirks competed at the WIAA indoor track meet, finishing 4th and 18th respectively. State Forensics was on Saturday, April 12, bringing home two gold and one silver medals.

NEW BUSINESS

Newly elected School Board members took the ***oath of office*** to begin their new three-year term. The newly re-elected members include Sarah Tegen and Sarah Rudnick.

Professional Development Schedule – April 21: Agenda attached to the Board packet. Areas of focus included: breakfast charcuterie grazing table, facility study review, insurance update, Wit & Wisdom implantation with CESA 7, math curriculum, assessment, and instruction with CESA 7, block schedule curriculum pacing, assessment review and individual/ departmental/ grade-level classroom time.

Facility Planning Review / Update: Dr. Englebreton, Mr. Meeusen and Mr. Stecker reviewed the discussions, progress on the plans, and what steps occur next while facility planning with PRA and Jos. Schmitt Construction at Core team meeting(s).

Mr. Faris discussed a proposal from the high school softball team to begin planning for participation at an ***out-of-state event*** in March 2026 to Louisville, Kentucky. Mrs. Rudnick offered a motion to allow the softball team to begin planning their March 2026 trip. Mr. Stecker seconded the motion. Motion carried, 5 ayes.

Brian Feldmann and Matt Cain presented bids for ***proposed summer projects***. We do have funds to complete these projects this summer. These projects are not in the scope of the referendum building or refurbishment projects.

- **Project 1: Resurface Tennis Courts:**
We have an agreement with the village that we will maintain our tennis courts. This has been an area of discussion the past two summers. The cracks are starting to get bigger and the surface is needing attention. We received four bids for the project ranging from \$47,000 to \$68,500. We are looking for community donations to help offset this cost. Mrs. Rudnick offered a motion to approve the bid from Munson, Inc. to resurface and repair the tennis courts. Mrs. Tegen seconded the motion. Motion carried, 5 ayes.
- **Project 2: Roofs – Asphalt roofs above High School Auditorium/ Cafeteria & High School Gym**
The insulation boards are coming loose and the roof is warping, pushing the membrane up. We received three bids, ranging from \$122,700 to \$198,075. Mrs. Gebert offered a motion to approve the bid from Precision Roofing Services to remove and replace the two roofs. Mrs. Rudnick seconded the motion. Motion carried, 5 ayes.

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A **capital improvement plan** identifies and itemizes facilities or components in need of attention, focus, or repair within the next ten years. A similar document was created in 2018, to identify areas to focus operational referendum funds at that time. This list almost has all the items completed, other than those which will be completed during the facility projects. Brian Feldmann and Matt Cain created this list and also put a preliminary dollar figure to these items. A capital improvement plan must be accepted by the Board to create a Fund 46. Mrs. Gebert made a motion to approve the proposed capital improvement plan from 2025 to 2035. Mr. Stecker seconded the motion. Motion carried, 5 ayes.

Resolution to Establish a Fund 46: A Fund 46 is an account to save money for capital maintenance projects and improvements. A Fund 46 keeps this money in a separate, investible account for projects specified in a Capital Improvement Plan. A Fund 46 needs to be created for five years before money is able to be withdrawn for projects. Mrs. Rudnick made a motion to approve the establishment of a Fund 46 for the Elkhart Lake-Glenbeulah School District. Mrs. Gebert seconded the motion. Motion carried, 5 ayes.

Mrs. Gebert offered a motion to approve the **staff resignation** as presented:

- Layla Gatica: Child Care

Mrs. Rudnick seconded the motion. Motion carried, 5 ayes.

Mrs. Rudnick offered a motion to approve the **staffing hire** as presented:

- Heather Porath: Middle School Track (50% → 100%)
- Nicole Fuselier: Family and Consumer Science
- Chris Petrie: Middle School Principal | Director of Teaching and Learning

Mr. Stecker seconded the motion. Motion carried, 5 ayes.

There being no further business to come before the meeting, Mr. Meeusen offered a motion to move into closed session to discuss staff employment, promotion, and compensation.

CLOSED SESSION

The Board moved into closed session at approximately 6:56pm. Board members Meeusen, Tegen, Stecker, Gebert and Rudnick as well as Dr. Englebretson and Kayla Groh Bardon were present.

Insurance information from our insurance broker was reviewed and discussed.

Mrs. Tegen made a motion to move back into open session at approximately 7:22pm. Mr. Stecker seconded the motion. Motion carried, 5 ayes.

Action taken on closed session discussion:

Mrs. Rudnick made a motion to continue using the same insurance providers, with no plan changes for the 2025-2026 school year and accepting a 3% increase. Mrs. Gebert seconded the motion. Mr. Stecker abstained. Motion carried, 4 ayes.

Mrs. Gebert made a motion to adjourn at approximately 7:25pm. Mr. Stecker seconded the motion. Motion carried, 5 ayes.

Respectfully submitted,

Diane Hassinger
Secretary of the Meeting