

BOARD OF EDUCATION MEETING MINUTES
ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT
AUGUST 19, 2024

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 6:00pm on Monday, August 19, 2024.

Roll call was taken and the following members were present:

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| ➤ Mike Meeusen | ➤ Sarah Rudnick |
| ➤ Sarah Tegen | ➤ Ryan Vanderkin |
| ➤ Erica Spatz | ➤ District Administrator, Dr. Adam Englebretson |
| ➤ Amanda Gebert | |

Also in attendance were:

- | | |
|---------------------|------------------|
| ➤ Kayla Groh-Bardon | ➤ Alicia Schwinn |
| ➤ Jeanne Courneene | ➤ Sarah Hall |

Absent:

- Grant Stecker
- Ryan Faris

Mrs. Rudnick offered a motion to approve the agenda as the official order of business. Mr. Vanderkin seconded the motion. Motion carried, 6 ayes.

Mrs. Gebert offered a motion to approve the minutes of the July 22, 2024, Board meeting. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

TREASURER'S REPORT

The treasurer's report and voucher review were presented showing:

As of July 1, 2024 -

Cash balance on 7/1/24	\$3,480,029.53
July receipts	\$ 99,075.45
Interest received	\$ 15,793.15
July disbursements	<u>\$ 512,802.66</u>
Cash balance on 7/31/24	\$3,082,095.47

Cash balance on 7/1/24 comprised of:

Local Government Investment Pool account #1 (general)	\$2,864,922.01
Account #2 (technology)	\$ 242,352.73
Account #3 (HVAC)	\$ 59,236.44
General fund checking account - includes August teacher payrolls	<u>(\$ 84,415.71)</u>
Total	\$3,082,095.47

Mrs. Spatz offered a motion to approve the monthly financial report and voucher review. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

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Dr. Englebretson stated that since the final budget is not set until the annual meeting, we will suspend revenue and expense data until October's meeting.

Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Culver's of Plymouth: \$200 – FFA
- Education Foundation: \$3,905 – Van graphics
- Dorothy Farrell: Bench & keyboard – Band
- Dennis Fiedler: \$1,500 – Boys basketball
- Julia and Steve Sutcliffe: Bronze Elk (showcase)

Mrs. Tegen offered a motion to accept the donations as presented and thanked the donors for their generosity. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

GUEST CORRESPONDENCE

Public Comment: None

Written Comment: None

SCHOOL REPORTS

Mrs. Schwinn's grades 4K-4 activities report included an update on Act 20 teacher training. She shared that new literacy materials have arrived and the special education staff has met to ensure we have proper support for all students and our educational assistants are properly scheduled for grades K4 - 8. Committees are being put in place to plan school wide assemblies focusing on character traits and celebrations.

Dr. Courneene's grades 3-8 activities report included an update on Title IX training, roles and responsibilities. August in-service will focus on an advisory program, curriculum (ELA, math, science, social studies), Forward Exam preliminary data and a review of student behavior. Curricular focus for the 24-25 school year will be K-5 literacy, K-3 ACT 20 related regulations, a Middle School math pilot for grades 6, 7 and 8 and K-12 civic instruction.

Mr. Faris' grades 9-12 activities report included an update on a summer seminar that focused on pacing guides and lesson design for high school teachers. He shared that several groups volunteered their time for Downtown Night and over 50 students attended Leadership Day last week. Fall sports are underway, Big East Conference passes are available in the school office and to please contact Erin Glynn for Resorter apparel in the school store.

NEW BUSINESS

The ***Seclusion and Restraint Annual Report***, with incidents from the 2023 - 2024 school year, was presented to the Board.

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The ***Professional and Development Schedule*** for the week of August 24 - 29 was shared with the Board. The Board was invited to attend breakfast on Monday, August 26 to greet and welcome back staff for the 24-25 school year.

Dr. Courneene explained the School District ***Early Literacy Plan***'s overview, assessments, support and interventions. The required Plan addresses reading instruction, assessment and remediation with a primary focus, but not exclusive, on five-year old kindergarten through third grade. Mrs. Gebert made a motion to approve the District Early Literacy Plan for the 24-25 school year. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

The ***District At-Risk Student Plan***, which helps students who are at risk of not graduating high school, was reviewed. The District's plan is for elementary, middle and high school students. Mr. Vanderkin made a motion to approve the District's At -Risk student plans for the 24-25 school year. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$39,600,000: The Board needs to officially adopt the capital referendum resolution which will appear on the November ballot. Quarles and Brady wrote the resolutions in accordance with the legal requirements for Wisconsin referendums. The District has used Quarles and Brady in the past to assist with referendum language, guidelines and timelines. Before the referendum resolution is passed, the Boards need to pass a resolution to authorize a general obligation bond.

Mrs. Rudnick made a motion: "I motion to create an initial resolution authorizing general obligation bonds in an amount not to exceed \$39,600,000." Mr. Vanderkin seconded the motion. Motion carried, 6 ayes.

Resolution Providing for a Referendum Election on the Question of the Approval of an Initial Resolution Authorizing the Issuance of General Obligation Bonds in an Amount Not to Exceed \$39,600,000: After the first resolution is voted on, the Board needs to pass the referendum resolution which will appear on the ballot.

Mrs. Gebert made a motion: "I motion to create a resolution providing for a referendum election on the question of the approval of an initial resolution authorizing the issuance of general obligation bonds in an amount not to exceed \$39,600,000." Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

The WASB fall regional meeting and workshop schedule was shared with the Board. A ***WASB delegate*** needs to be appointed for the 24-25 school year. Mrs. Rudnick made a motion to appoint Amanda Gebert as the Elkhart Lake-Glenbeulah School District's WASB delegate and Legislative Liaison. Mr. Vanderkin seconded the motion. Motion carried, 6 ayes.

Mr. Vanderkin made a motion to approve the following ***resignations / retirements*** as presented and to thank the staff members for their service to the District:

- Varsity Wrestling Coach: Jack Jensen
- Assistant Wrestling Coach: Krista Jensen

Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

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Mrs. Tegen offered a motion to approve the ***staffing hires*** as presented:

- School Nurse: Jesi Brandl
- Educational Assistant: Raya Fox
- National Honor Society Advisor: Nik Yasko

Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

There being no further business to come before the meeting, Mrs. Spatz made a motion to adjourn at approximately 6:30pm. Mrs. Rudnick seconded the motion. Motion passed, 6 ayes.

Respectfully submitted,

Diane Hassinger
Secretary of the Meeting