

**BOARD OF EDUCATION MEETING MINUTES**  
**ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT**  
**FEBRUARY 17, 2025**

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 6:01pm on Monday, February 17, 2025.

Roll call was taken and the following members were present:

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|-----------------|---|
| ➤ Mike Meeusen  | ➤ Amanda Gebert                                 |
| ➤ Sarah Tegen   | ➤ Sarah Rudnick                                 |
| ➤ Erica Spatz   | ➤ Ryan Vanderkin                                |
| ➤ Grant Stecker | ➤ District Administrator, Dr. Adam Englebretson |

Also in attendance were:

- |                     |                           |
|---------------------|---------------------------|
| ➤ Kayla Groh-Bardon | ➤ Joseph & Rachael Ebertz |
| ➤ Ryan Faris        | ➤ Darin Holden            |
| ➤ Jeanne Courneene  | ➤ Marc Winter             |
| ➤ Alicia Schwinn    | ➤ Sarah Hall              |

Mrs. Rudnick offered a motion to approve the agenda as the official order of business. Mrs Spatz seconded the motion. Motion carried, 7 ayes.

Mrs. Spatz offered a motion to approve the minutes of the January 20, 2025, Board meeting. Mrs. Gebert seconded the motion. Motion carried, 7 ayes.

**TREASURER'S REPORT**

The treasurer's report and voucher review were presented showing:

As of January 1, 2025 -

Cash balance on 1/1/25	\$2,701,198.72
January receipts	\$2,192,153.33
Interest received	\$ 11,669.95
January disbursements	<u>\$ 641,969.20</u>
Cash balance on 1/31/25	\$4,263,052.80

Cash balance on 1/1/25 comprised of:

Local Government Investment Pool account #1 (general)	\$3,927,317.41
Account #2 (technology)	\$ 248,363.62
Account #3 (HVAC)	\$ 60,705.63
General fund checking account	<u>\$ 26,666.14</u>
Total	\$4,263,052.80

Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mr. Vanderkin seconded the motion. Motion carried, 7 ayes.

Mrs. Groh-Bardon presented the year-to-date status of revenues and expenses. The total District revenues and expenses continue to be comparable to the previous years. Revenues in the Food Service

**February 17, 2025**

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program and the Child Care program continue to be less than last year at this time in the school year. The January tax settlement summary was included for the Board's reference.

Mrs. Groh-Bardon presented the 2024-25 grants. All of these grants will be claimed by the end of the school year.

Mrs. Groh-Bardon reviewed the list of scholarships given to the 2024 graduates. Not all of these scholarships go through the District office.

Mrs. Groh-Bardon presented the activity account balances through January 31, 2025. All accounts are in good standing. The one negative account will receive its PTA field trip donation in June.

Under donation recognition and acceptance, Dr. Englebreton noted the following:

- Boys Basketball Online Fundraising Campaign: \$2,755
- Elkhart Lake Basketball Club: \$300 – Boys Basketball
- Elkhart Lake Basketball Club: \$300 – Girls Basketball
- Elkhart Lake-Glenbeulah Education Foundation: \$630 – Elementary/ Middle School Art
- Elkhart Lake Men's Service Club: \$6,285 – Family Assistance Program
- Feldner Chevrolet: \$25 – Band
- Becky Johnston and Joel Schuler: Freezer for Band
- Landing Independent Living Residents: \$410 – Family Assistance Program
- Dean Wendlandt: Towels for Girls Basketball
- Donna and Dean Wendlandt: \$100 – Band

Mr. Vanderkin offered a motion to accept the donations as presented and thanked the donors for their generosity. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

### **GUEST CORRESPONDENCE**

Public Comment: None

Written Comment: None

### **SCHOOL REPORTS**

Celebrate Elkhart Lake Schools:

Middle School student, Joseph Ebertz, was recognized as Spelling Bee champion, both locally and regionally. He will move into the state level competition in late March.

Mrs. Schwinn's grades 4K-4 activities report stated that all mid-year testing, like AimswebPlus, MAPs growth and ACCESS, has come to an end. Next step is to discuss progress and ways to support student learning. Kindness Club's Valentine bracelet sale was extremely successful with 535 bracelets sold. All proceeds will fund future projects to spread kindness and compassion throughout the school. PBIS will focus on being kind as we encourage students to complete a different act of kindness each day in February. February 7 was the 100th day of school - families joined in on all things 100 (trail mix, necklace

**February 17, 2025**

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making, color by number, photo station). Families were invited to the 4K Family Outreach Night to make bags to hold student's snow gear and enjoy hot chocolate.

Dr. Courneene's grades 5-8 activities report included an update on student successes in the Middle School: regional spelling bee champion, FFA quiz bowl team advances to sectionals, acknowledgement of honor band participants, 8th grade students who won the Patriot's Pen writing competition and being the state winner of the Samsung Solve for Tomorrow Competition. Grades 6-8 math CPM core connections will take place on February 26. January students of the month were noted and a special thank you to the Osthoff Resort, especially Mr. Steffes and Mrs. Schmitt, for their facility use and for their hospitality for our school SeaPerch competition. Regional competition will be held in Green Bay on Saturday, March 1. All students will participate in the "Do Good Wisconsin" cereal box challenge again this year - goal of 800 boxes.

Mr. Faris' grades 9-12 activities report included an update on February events that took place like senior professional mock interviews, high school options/opportunity night and the job fair that hosted 14 local businesses. Course selection for next school year has closed and youth apprenticeship applications are being accepted. Parent-Teacher Conferences are coming up Tuesday, February 18 and Thursday, February 20. Juniors have been working on ACT Prep work during ACP time with the test taking place on March 11. PreACT Secure and Forward Exam window is March 17 to April 25 for all 9th and 10th grade students. Special student shout outs to our wrestling all conference winners, state-bound swimmers and our forensics team.

### **NEW BUSINESS**

Amanda Gebert presented an overview of the **WASB Wisconsin State Education Convention** from January.

**Facility Planning Review / Update:** Dr. Englebretson, Mr. Meeusen and Mr. Stecker reviewed the discussions, progress on the plans, and what steps occur next while facility planning with PRA and Jos. Schmitt Construction at Core team meeting(s).

**Petition to Alter School District Boundaries:** Darin Holden, Executive Director of Camp Anokijig, presented a proposal for the Elkhart Lake-Glenbeulah School District to absorb some property from the Plymouth Joint School District in order to build a new structure on the property. The county will not approve a new structure which covers two school districts, so he is asking us to add additional property to our District, which Plymouth approves and has already completed the necessary paperwork. Mrs. Rudnick offered a motion to approve the motion to attach Town of Rhine parcel number 59018260062 to the Elkhart Lake-Glenbeulah School District. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

**NEOLA** recommends **updating policies - volume 34 - number 1 (second reading)** to remain current with legal language and practices. The Board received all the policies prior to this meeting. Mrs. Rudnick offered a motion to approve the updated policy changes as recommended by Neola. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

**February 17, 2025**

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Mr. Faris discussed a proposal from the World Language Club to plan an ***out-of-country field-trip*** to Europe (France, Spain) in June of 2026. Mr. Vanderkin offered a motion to allow planning for the out-of-country trip. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

***Purchasing Scoreboards:*** The current scoreboards in the high school gymnasium are approximately 20+ years old. They are shorting out, and parts are outdated, which means we cannot replace parts that fail. Wires inside the scoreboards have been stabilized by cardboard and taped to prevent movement. Mr. Larson estimates one scoreboard goes out every two weeks, and needs to be reset before working again. The remote battery packs for the remotes need to be replaced often. Bulbs also popping out and are hard to replace. Mrs. Sptaz offered a motion to approve the purchase of new scoreboards in the high school gymnasium. Mrs. Gebert seconded the motion. Motion carried, 7 ayes.

Mr. Vanderkin offered a motion to approve the ***staff resignation*** as presented and thanked the staff members for their service to the District:

- Josh Fogarty: Middle School Track coach
- Melinda Clemens: Family/ Consumer Science Teacher
- Julia Zahn: Middle School Spanish | EL Teacher

Mr. Stecker seconded the motion. Motion carried, 7 ayes.

Mr. Vanderkin offered a motion to approve the ***staff retirements*** as presented and thanked Dr. Courneene for her service to the District:

- Dr. Jeanne Courneene: Middle School Principal / Director of Curriculum and Instruction

Mr. Stecker seconded the motion. Motion carried, 7 ayes.

Mrs. Gebert offered a motion to approve the ***staffing hire*** as presented:

- Ryan Henschel: Middle School Wrestling Coach

Mr. Vanderkin seconded the motion. Motion carried, 7 ayes.

There being no further business to come before the meeting, Mr. Meeusen offered a motion to move into closed session to discuss the process and candidate search for a new middle school principal/ district curriculum director.

### **CLOSED SESSION**

The Board moved into closed session at approximately 6:57pm. The entire Board as well as Dr. Englebreton, Dr. Courneene, Mr. Faris and Mrs. Schwinn were present.

The group discussed next steps in posting and interviewing for the upcoming vacancy for Middle School principal after Dr. Courneene's retirement at the end of June.

Mrs. Rudnick made a motion to move back into open session at approximately 7:24pm. Mrs. Gebert seconded the motion. Motion carried, 7 ayes.

No action taken on closed session discussion.

**February 17, 2025**

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Mr. Vanderkin made a motion to adjourn at approximately 7:26pm. Mr. Stecker seconded the motion. Motion carried, 7 ayes.

Respectfully submitted,

Diane Hassinger  
Secretary of the Meeting