

BOARD OF EDUCATION MEETING MINUTES
ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT
JANUARY 20, 2025

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the vice-president at 6:00pm on Monday, January 20, 2025.

Roll call was taken and the following members were present:

- | | |
|-----------------|---|
| ➤ Sarah Tegen | ➤ Sarah Rudnick |
| ➤ Erica Spatz | ➤ Ryan Vanderkin |
| ➤ Grant Stecker | ➤ District Administrator, Dr. Adam Englebretson |
| ➤ Amanda Gebert | |

Absent:

- Mike Meeusen

Also in attendance were:

- | | |
|---------------------|---------------------|
| ➤ Kayla Groh-Bardon | ➤ Michelle Arbuckle |
| ➤ Ryan Faris | ➤ Jacob Arbuckle |
| ➤ Jeanne Courneene | ➤ Maia Glynn |
| ➤ Alicia Schwinn | ➤ Peyton Ward |
| ➤ Melanie Bunyea | ➤ Mark Eisfeldt |
| ➤ Jake Shanahan | ➤ Sarah Hall |

Mrs. Rudnick offered a motion to approve the agenda as the official order of business. Mr. Vanderkin seconded the motion. Motion carried, 6 ayes.

Mrs. Spatz offered a motion to approve the minutes of the December 16, 2024, Board meeting. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

TREASURER'S REPORT

The treasurer's report and voucher review were presented showing:

As of December 1, 2024 -

Cash balance on 12/1/24	\$3,261,828.20
December receipts	\$ 104,741.56
Interest received	\$ 11,493.87
December disbursements	<u>\$ 676,864.91</u>
Cash balance on 12/31/24	\$2,701,198.72

Cash balance on 12/1/24 comprised of:

Local Government Investment Pool account #1 (general)	\$2,376,034.13
Account #2 (technology)	\$ 247,441.63
Account #3 (HVAC)	\$ 60,480.28
General fund checking account	<u>\$ 17,242.68</u>
Total	\$2,701,198.72

January 20, 2025

Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mr. Vanderkin seconded the motion. Motion carried, 6 ayes.

Mrs. Groh-Bardon presented the year-to-date status of revenues and expenses. The total District revenues and expenses continue to be comparable to the previous years. Revenues in the Food Service program and the Child Care program continue to be less than last year at this time in the school year.

Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Anonymous: \$100 – Elementary/ Middle School Student Emergency Fund
- Charla and Phil Beukema: \$500 – High School Student Special Project Fund
- Anne and Jeff Boston: \$1,500 – Present/ Toys for Students with Families in Need
- Garton Family Foundation : \$6,545 – Family Assistance Program
- Karen Floppenbug: \$100 – Family Assistance Program
- Terri and Larry Knowles: \$100 – Family Assistance Program
- Anne Meiselwitz: \$100 – High School Student Emergency Fund
- Derek Post: \$100 – Split, E/M | HS Student Emergency Fund

Mrs. Gebert offered a motion to accept the donations as presented and thanked the donors for their generosity. Mr. Stecker seconded the motion. Motion carried, 6 ayes.

GUEST CORRESPONDENCE

Public Comment: None

Written Comment: None

SCHOOL REPORTS

Celebrate Elkhart Lake Schools:

School counselors, Melanie Bunyea and Jake Shanahan, discussed the student support and counseling services offered to students and provided an update on the school's Family Assistance Program.

Mrs. Schwinn's grades 4K-4 activities report included an update on Wit and Wisdom celebrations and challenges as well as Act 20 student testing. The monthly PBIS assembly included a Fashion Show with staff showing off what to and what not to wear outside for recess. Students are working on earning hot chocolate with all the fixings for their January Specials challenge, focusing on following the Resorter Way and being respectful during their specials. The end of semester celebration was a Character Construction Assembly featuring Scott Oberman who focused on building a better world with positive messaging like trust, respect, responsibility, fairness, caring and citizenship. Students of the quarter received a pizza party to congratulate and celebrate this recognition.

Dr. Courneene's grades 5-8 activities report included an update on the spelling bee, winter MAPS testing, grade level literacy meetings and science curriculum mapping project. The Middle School Winter Concert is on January 28. December students of the month assembly, as well as a schoolwide Resorter

January 20, 2025

activity will take place on January 23 and 24. Resorter tickets and bucket filler tickets are positively impacting our school environment.

Mr. Faris' grades 9-12 activities report included an update on ACT extra work and practice for juniors. All juniors will take the ACT on Tuesday, March 11. All 10th grade students will complete the PreACT test. The Poetry Out Loud competition was held in January. In addition, six high school students participated in the Big East Honors band and choir event in Manitowoc. Winter sports are underway. FBLA teamed up with the American Cancer Society for our annual Coaches vs Cancer boys and girls basketball games. A special thanks to all our sponsors, individuals and students who helped make these two very special nights.

NEW BUSINESS

Introduction of Youth Apprenticeship Students: Four students discussed their experiences working at their locations and what they learned. Students who shared at the meeting include Jacob Arbuckle, Maia Glynn, Mark Eisfeldt and Peyton Ward. Six additional students participated in the program this school year but were not able to attend tonight.

Kayla Groh-Bardon presented the findings of the **2023-2024 District financial audit** conducted by Corson, Peterson & Hamann S.C.

NEOLA recommends **updating policies - volume 24 - number 1 (first reading)** to remain current with legal language and practices. The Board received all the policies prior to this meeting.

At the end of the month, Amanda Gebert will be Elkhart Lake-Glenbeulah's representative on the Delegate Assembly at the **WASB Wisconsin State Education Convention**, which consists of one representative from each member school board at the State Education Convention in January. She will be voting on new policy and governance resolutions proposed by the WASB and member boards. The Board will have an opportunity at the next meeting to discuss any of the resolutions, and share your thoughts and feedback with Amanda before she votes at the convention.

Official second Friday **student enrollment counts** were taken January 10. The District had an increase of students from the third Friday count in September.

Facility Planning Review | Update: Dr. Englebretson shared that the Middle School staff did a school tour at Winneconne and Ripon Middle Schools on January 17. Dr. Englebretson reviewed the discussions, progress on the plans, and what steps occur next, as presented by PRA from the previous Core team meeting(s). Mr. Stecker shared that a working session to review concepts and brainstorm ideas can be scheduled.

Mr. Faris discussed a proposal from the AFS club to plan an **out-of-state field-trip** to Chicago. Mrs. Rudnick offered a motion to allow planning for the out-of-state trip. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

January 20, 2025

The District Leadership Team (DLT), consisting of four members of the leadership team and seven teachers, discussed **future District calendars** the past four months. The group discussed the DPI requirements and collaboratively built a calendar to meet the needs of students and staff. The teachers discussed the scenarios among their colleagues and integrated feedback from these discussions. We would like to present two calendar years (2025-2026 and 2026 - 2027) so families know in advance where days off will be to schedule child care or vacations. Small changes may occur, if necessary, and the Board will be notified prior to any changes. These are also contingent on the building timelines as referendum projects progress. Mr. Vanderkin offered a motion to approve the 2025-2026 and 2026-2027 District calendars. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

Regular education open enrollment availability determination: Each year, districts must designate the number of open enrollment spaces available at each grade level. The district's open-enrollment numbers have been strong in the past and this is something we would like to continue to build upon, thus not limiting open-enrollment spaces for regular education students. At this time, we have adequate space and staff. Mrs. Rudnick offered a motion to approve regular education open-enrolled students, grades 4K to 12. Mr. Stecker seconded the motion. Motion carried, 6 ayes.

Special education open enrollment availability determination: Open-enrollment space availability is determined every year through reviewing of class size/caseload size for each special education teacher, and review of caseload size for each therapist, including Occupational Therapy, Physical Therapy, and Speech and Language. Special education student numbers are climbing. Students who currently open enroll into the District with a special education designation would be able to remain until graduation. Mrs. Spatz offered a motion to recognize the District has zero (0) special education open-enrolled spaces for the 2025-2026 school year due to the pupil counts of special education students already in the district. However, if additional space becomes available, we will accept special education students after it is determined that a student's IEP services can be provided by our current staff. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

Mr. Vanderkin offered a motion to approve the **staffing hire** as presented:

- Golf Head Coach: Bart Larson

Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

There being no further business to come before the meeting, Mrs. Rudnick made a motion to adjourn at approximately 7:14pm. Mr. Stecker seconded the motion. Motion passed, 6 ayes.

Respectfully submitted,

Diane Hassinger
Secretary of the Meeting