

**BOARD OF EDUCATION MEETING MINUTES**  
**ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT**  
**JULY 15, 2024**

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 6:00pm on Monday, July 15, 2024.

Roll call was taken and the following members were present:

- Mike Meeusen      ➤ Amanda Gebert
- Sarah Tegen   ➤ Sarah Rudnick
- Grant Stecker   ➤ District Administrator, Dr.

Adam Englebretson

- Erica Spatz

Absent:

- Ryan Vanderkin      ➤ Jeanne Courneene
- Ryan Faris   ➤ Kayla Groh-Bardon
- Alicia Schwinn

Also in attendance were:

- Brian Feldmann
- Sarah Hall

Mrs. Spatz offered a motion to approve the agenda as the official order of business. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

Mrs. Rudnick offered a motion to approve the minutes of the June 17, 2024, Board meeting. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

**TREASURER'S REPORT**

The treasurer's report and voucher review were presented showing:

As of June 1, 2024 -

Cash balance on 6/1/24	\$4,084,375.15
February receipts	\$ 912,082.26
Interest received	\$ 17,283.04
February disbursements	<u>\$1,533,710.92</u>
Cash balance on 6/30/24	\$3,480,029.53

Cash balance on 6/1/24 comprised of:

Local Government Investment Pool account #1 (general)	\$3,375,798.06
Account #2 (technology)	\$ 241,245.64
Account #3 (HVAC)	\$ 58,965.84
General fund checking account - includes July/Aug teacher payrolls	<u>(\$ 195,980.01)</u>
Total	\$3,480,029.53

**July 15, 2024**

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Mrs. Spatz offered a motion to approve the monthly financial report and voucher review. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

Dr. Englebretson presented the year-to-date status of revenues and expenses. The total District revenues and expenses are comparable to the previous years as shown by the breakdown comparison with other school years. He shared that all activity accounts are in good standing.

Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Community United Church of Christ: \$350 – Summer School
- Education Foundation: \$65,263 – New school van
- Elkhart Lake Glenbeulah PTA: \$2,271 – School field trips

Mrs. Rudnick offered a motion to accept the donations as presented and thanked the donors for their generosity. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

### **GUEST CORRESPONDENCE**

Public Comment: None

Written Comment: None

### **SCHOOL REPORTS**

Mr. Brian Feldman discussed the progress of summer projects. He discussed the lighting and floors in the High School and Middle School gymnasiums, new banners that will be put on the parking lot light poles, the purchase of two new school vans and a utility cart.

### **NEW BUSINESS**

Dr. Englebretson gave an update on the **facility study**. Wednesday morning referendum coffee hours are being planned for July 31, August 7 and August 14 from 7:30 - 9:00am to provide community members with tours and to answer questions.

Wisconsin Act 55 required identification and School Board **approval of the academic standards** in effect each school year. The standards recommended for the 2024 - 2025 school year are the same as the 2023 - 2024 school year. The recommended standards are: the Wisconsin Academic Standards for English/ language arts, math, history, science and all other subjects. A link to the Wisconsin Academic standards can be found on the District's and DPI's website. The Wisconsin DPI Special Education Model Forms, Policies and Procedures Manual contains the State and Federal laws and procedures for schools to follow. This is also adopted by the district each year through Board Action. Mrs. Rudnick made a motion to adopt the Wisconsin Academic Standards, supplemented by locally identified standards developed in coordination with the state standards, and also adopt adherence to the Wisconsin DPI Special Education Model Forms, Policies and Procedures Manual. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

July 15, 2024

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**Milk bids** were requested for the 2024 - 2025 school year. Engelhardt Dairy was the only bid we received. Two other companies responded and declined to bid. The prices on pints of milk increased slightly, but are still under the price adjustment made last year. Mrs. Gebert made a motion to continue using Engelhardt Dairy as the District's milk provider and keep the milk prices set at \$.35 for the 2024 - 2025 school year. Mr. Stecker seconded the motion. Motion carried, 6 ayes.

The following **handbooks were shared prior to the meeting for review/ approval**: Professional Staff, Support Staff, High School Student, Middle School Student, Elementary School Student and Athletics/ Activities. Synopsis of only the changes being made was also shared. The administration team is looking to recommend the following language in the handbooks for utilization in the 2024 - 2025 school year. Mrs. Rudnick made a motion to approve the handbooks as presented. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

NEOLA recommends updating **NEOLA Policy Updates: Volume 33 - Number 2 (first reading)** to remain current with legal language and practices. Policies sent to School Board members. As this is time based, the second reading of the policies will take place during a special Board meeting on Monday, July 22 at 8:00am.

Mrs. Spatz made a motion to approve the following **resignations / retirements** as presented and to thank the staff members for their service to the District:

- 2nd Grade Teacher: Jaclyn Schmidt
- Child Care Assistant: Peggy Goch

Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

Mrs. Tegen offered a motion to approve the **staffing hires** as presented:

- Child Care Assistant: Amanda Eberle
- JV Boys Basketball: Scott Busse
- Varsity Girls Soccer: Jacqueline Guilbeault
- JV Volleyball: Heather Mersberger

Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

In addition, Dr. Englebreton informed the Board that the Elkhart Lake-Glenbeulah School District was recognized as a top five (5) most generous workplace in Sheboygan County, for the fourth year in a row by the United Way. He also shared that the Elkhart Lake parade was a success and fun was had by all!

There being no further business to come before the meeting, Mrs. Rudnick made a motion to adjourn at approximately 6:29pm. Mrs. Gebert seconded the motion. Motion passed, 6 ayes.

Respectfully submitted,

Diane Hassinger  
Secretary of the Meeting