

BOARD OF EDUCATION MEETING MINUTES
ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT
AUGUST 18, 2025

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the vice-president at 6:01pm on Monday, August 18, 2025.

Roll call was taken and the following members were present:

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| ➤ Sarah Tegn | ➤ Chad Kraus |
| ➤ Erica Spatz | ➤ Sarah Rudnick |
| ➤ Grant Stecker | ➤ District Administrator, Dr. Adam Englebretson |
| ➤ Amanda Gebert | |

Absent:

- Mike Meeusen

Also in attendance were:

- Kayla Groh-Bardon
➤ Chris Petrie
➤ Sarah Hall

Mrs. Spatz offered a motion to approve the agenda as the official order of business. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

Mrs. Gebert offered a motion to approve the minutes of the July 21, 2025, Board meeting. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

TREASURER'S REPORT

The treasurer's report and voucher review were presented showing:

As of July 1, 2025 -

Cash balance on 7/1/25	\$4,570,410.94
July receipts	\$ 190,258.68
Interest received	\$ 16,926.93
July disbursements	<u>\$ 741,275.12</u>
Cash balance on 7/31/25	\$4,036,321.43

Cash balance on 7/1/25 comprised of:

Local Government Investment Pool account #1 (general)	\$3,811,644.87
Account #2 (technology)	\$ 253,803.47
Account #3 (HVAC)	\$ 62,035.25
General fund checking account (includes August teacher payrolls)	<u>\$ (91,162.16)</u>
Total	\$4,036,321.43

Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mr. Kraus seconded the motion. Motion carried, 6 ayes.

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Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Anonymous: \$800 – Volleyball uniforms
- Culver's of Plymouth: 1,200 scoops of custard for Back-to-School Night
- Elkhart Lake-Glenbeulah Education Foundation: \$250 – Tennis court resurfacing
- Haack Vintage Donation Collection: \$1,000 – Band percussion performance
- iVARS USA: 67 classroom chairs
- Sartori: \$250 – SeaPerch competition

Mr. Kraus offered a motion to accept the donations as presented and thanked the donors for their generosity. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

GUEST CORRESPONDENCE

Public Comment: None

Written Comment: None

SCHOOL REPORTS

Mr. Chris Petrie presented the 2023 - 2024 attendance data and action steps as compared to the past five years. He provided an update on summer literacy skills like Resorters Read and Summer Lexia. Professional development planning and implementation to improve academic outcomes, like adoption of 6-8 ELA, college preparatory math 6-8, science of reading professional development and 5-8 science review, were discussed. Finally, he shared the growth in student and staff summer school participation.

Mr. Faris provided his update via a virtual presentation. High school plans for the 25-26 school year include continued student assemblies/ recognition per quarter, school focus PLC for student achievement, school spirit, positive behavior and regular attendance. Plans for staff include continued use of the bi-weekly Resorter Rundown (staff celebrations, staff shout-outs, best practice, etc). The Student Council will continue to explore new traditions for Homecoming. A brief recap of Downtown Night volunteering was shared.

NEW BUSINESS

The ***Seclusion and Restraint Annual Report***, with incidents from the 2024 - 2025 school year, was presented to the Board.

The ***Professional and Development Schedule*** for the week of August 25 - 28 was shared with the Board. The Board was invited to attend breakfast on Monday, August 25 to greet and welcome back staff for the 25-26 school year.

School Board Committees: The Board discussed the committees they would like to put in place for the 2025-2026 school year, determined who will be on which committee, and a time to get together to discuss the committees' functions.

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Facility Planning Review / Update: Dr. Englebretson and Mr. Stecker reviewed the discussions, progress on the plans, and what steps occur next while facility planning with PRA and Jos. Schmitt Construction at Core team meeting(s).

The **District At-Risk Student Plan**, which helps students who are at risk of not graduating high school, was reviewed. The District's plan is for elementary, middle and high school students. Mrs. Rudnick made a motion to approve the District's At-Risk student plans for the 25-26 school year. Mr. Kraus seconded the motion. Motion carried, 6 ayes.

The WASB fall regional meeting and workshop schedule was shared with the Board. A **WASB delegate** needs to be appointed for the 25-26 school year. Mrs. Rudnick made a motion to appoint Chad Kraus as the Elkhart Lake-Glenbeulah School District's WASB delegate and Legislative Liaison. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

NEOLA recommends updating **NEOLA Policy Updates: Volume 34 - Number 2 (second reading)** to remain current with legal language and practices. Policies sent to School Board members. Mrs. Gebert made a motion to approve the updated policy changes as recommended by Neola. Mr. Stecker seconded the motion. Motion carried, 6 ayes.

Mrs. Rudnick offered a motion to approve the **staffing hire** as presented:

- Raya Fox: Educational Assistant – Child Care (*move from Elementary to Child Care*)
- Tina Blanke: Food Service Assistant
- Heather Mersberger: Library Educational Assistant
- Angelica Schmitt: Educational Assistant - Elementary

Mr. Stecker seconded the motion. Motion carried, 6 ayes.

Downtown Night was a huge success, handing out ELG promotional materials like vehicle magnets, calendar magnets and 'Go Resorters' yard signs.

Discussions and fundraising are underway to hire a school social worker, fully funded by a community member.

The maintenance and grounds team, lead by Matt Cain, has done a great job on facility updates and summer cleaning.

Tom Malmstadt will cover for Alicia Schwinn, Elementary principal, for 8 weeks, while she is out on maternity leave.

There being no further business to come before the meeting, Mrs. Spatz made a motion to adjourn at approximately 6:51pm. Mr. Stecker seconded the motion. Motion passed, 6 ayes.

Respectfully submitted,

Diane Hassinger
Secretary of the Meeting