

BOARD OF EDUCATION MEETING MINUTES
ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT
JUNE 23, 2025

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the vice-president at 6:00pm on Monday, June 23, 2025.

Roll call was taken and the following members were present:

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|-----------------|---|
| ➤ Sarah Tegen | ➤ Amanda Gebert |
| ➤ Erica Spatz | ➤ Chad Kraus |
| ➤ Grant Stecker | ➤ District Administrator, Dr. Adam Englebretson |

Absent:

- Mike Meeusen
- Sarah Rudnick

Also in attendance were:

- | | |
|---------------------|----------------------|
| ➤ Kayla Groh-Bardon | ➤ Christopher Petrie |
| ➤ Ryan Faris | ➤ Jenna Dirks |
| ➤ Jeanne Courneene | ➤ Sarah Hall |
| ➤ Alicia Schwinn | |

Mrs. Spatz offered a motion to approve the agenda as the official order of business. Mrs. Gebert seconded the motion. Motion carried, 5 ayes.

Mrs. Spatz offered a motion to approve the minutes of the May 19, 2025, Board meeting. Mr. Kraus seconded the motion. Motion carried, 5 ayes.

TREASURER'S REPORT

The treasurer's report and voucher review were presented showing:

As of May 1, 2025 -

Cash balance on 5/1/25	\$5,655,765.78
May receipts	\$ 120,669.64
Interest received	\$ 19,948.66
May disbursements	<u>\$ 680,865.00</u>
Cash balance on 5/31/25	\$5,115,519.08

Cash balance on 5/1/25 comprised of:

Local Government Investment Pool account #1 (general)	\$4,752,915.96
Account #2 (technology)	\$ 251,963.66
Account #3 (HVAC)	\$ 61,585.56
General fund checking account	<u>\$ 49,053.90</u>
Total	\$5,115,519.08

Mrs. Gebert offered a motion to approve the monthly financial report and voucher review. Mrs. Spatz seconded the motion. Motion carried, 5 ayes.

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Mrs. Groh-Bardon presented the year-to-date status of revenues and expenses. The total District revenues and expenses are comparable to the previous years. Grant claiming, final payrolls and other work needs to be done to close out the year.

Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Elkhart Lake-Glenbeulah Education Foundation: \$2,346.01 – Tennis Courts
- ElkhartCares: \$607.70 – High School math equipment
- Navy League of the United States – Fox Valley Council: \$1,500 – SeaPerch competition
- The Osthoff Resort: \$1,000 – SeaPerch Competition
- The Osthoff Resort: \$175 – Prom
- Sargento: \$100 – SeaPerch Competition
- Village of Elkhart Lake: \$100 – Band

Mrs. Gebert offered a motion to accept the donations as presented and thanked the donors for their generosity. Mr. Stecker seconded the motion. Motion carried, 5 ayes.

GUEST CORRESPONDENCE

Public Comment: None

Written Comment:

A thank you note was received from Dr. Jeanne Courneene on her retirement gift from the District.

A thank you note was received from Mrs. Heather Porath for the Chamber Cash she received for serving 15 years with the District.

SCHOOL REPORTS

Celebrate Elkhart Lake Schools:

Jenna Dirks and Brody Feldmann represented ELG High School at the WIAA Track and Field State tournaments this spring. Jenna attended the meeting to share her experience at State and Nationals.

Mrs. Schwinn's grades 4K-4 activities report including a recap of spring field trips to Children's Museum in Appleton, Shalom Zoo and Glenbeulah Park. First grade had their pen pal picnic with Kiel Elementary School and 3rd grade experienced the full "Gloria Dump backyard" with a Winn Dixie activity. The Elementary school ended the year with a virtual talent show, 4th Quarter Student of the Quarter celebration and activities including glow games, kickball, board games and bingo. A special thank you to PTA for the donated Dilly Bars.

Dr. Courneene's grades 5-8 activities report provided an update on vertical team meetings, ELA PLC meetings, science curriculum mapping and the advisory program. Summer School, with a variety of course offerings, started on June 9 with 199 students and 17 teachers. Year-end assemblies and programs were shared such as 8th Grade Recognition, 4th Quarter Student Recognition, May Students of the Month and field day. Dr. Courneene recognized the success of our 7th and 8th grade students in regards to solo/ensemble, honor roll and Presidential Academic Education Awards.

Mr. Faris' grades 9-12 activities report included an update on Community Service Day, senior celebrations and graduation. To align with Science and ACT standards/benchmarks and current teacher licensure, our General Science course will have a name change to Earth Science starting in the 2025-2026 school year.

NEW BUSINESS

Facility Planning Review / Update: Dr. Englebretson, Mr. Meeusen and Mr. Stecker reviewed the discussions, progress on the plans, and what steps occur next while facility planning with PRA and Jos. Schmitt Construction at Core team meeting(s).

This is normally the meeting to approve a **line-of-credit** borrowing option to make sure bills, salaries and benefits are paid on time. We have not utilized this option for the past two years. Recommendation to not exercise this option at this time.

The Department of Public Instruction and U.S. Department of Agriculture sent schools the recommended **school lunch prices** for the 2025 - 2026 school year. The recommendation is the school lunch equity price of \$4.01. The DPI and USDA encourage Districts to charge the paid lunch equity price (\$4.01) or at the very least, raise prices by 10 cents. This amount would be a big increase from our current prices. We would recommend gradually increasing the recommended prices, but to do so incrementally and avoid a large impact to families over one year. Mrs. Spatz offered a motion to increase the price of school lunches by \$.10 for the 2025 - 2026 school year. **Elementary School lunch to \$3.25 per meal and Middle/ High Schools lunch to \$3.50.** Mr. Stecker seconded the motion. Motion carried, 5 ayes.

ACT 20 Promotion Policy: DPI wants every Wisconsin student to be a capable reader by the end of 3rd grade. 2023 Wisconsin Act 20 includes comprehensive changes to early literacy instructional materials and methods, screening, diagnostic assessment, and personal reading plans to transform systems and accelerate reading achievement for every student. By July 1, 2025, all school boards must adopt a 3rd to 4th grade promotion policy that includes, at a minimum, what is required in statute (Wis. Stat. 118.33(6)(a)3., (6)(b)2m.). The policy must include the date it will be enforced, which cannot be later than September 1, 2027. Mrs. Gebert offered a motion to adopt the 3rd to 4th grade promotion policy to begin September 1, 2027. Mr. Kraus seconded the motion. Motion carried, 5 ayes.

Interfund Transfer from Fund 10 to Fund 27: Mr. Stecker offered a motion to transfer funds from Fund 10 to Fund 27 to have a zero balance. The actual amount will not be known until the auditors complete their work this summer. Mrs. Gebert seconded the motion. Motion carried, 5 ayes.

Interfund Transfer from Fund 10 to Fund 50: Mr. Stecker offered a motion to transfer funds from Fund 10 to Fund 50 to have a zero balance. The actual amount will not be known until the auditors complete their work this summer. Mr. Kraus seconded the motion. Motion carried, 5 ayes.

Every year in June, a **2025 - 2026 budget** is presented to estimate revenues and expenses for the following school year. This budget is also presented at the District Annual meeting. The actual budget is set in the fall when the budget is finalized, equalized property values are set and the third (3rd) Friday

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student enrollment count is determined. While state aid is not known at this time, we are estimating a conservative 3% increase constant from 2024-2025. Mr. Kraus made a motion to approve the budget as presented with a Tax Levy of \$9,624,903. Mrs. Gebert seconded the motion. Motion carried, 5 ayes.

We need to declare a ***School Board meeting schedule*** for the 2025-2026 school year. All of the dates are corresponding dates we are currently using, with only the September and October date being moved back a week to accommodate DPI funding release dates.

- Meeting dates: 3rd Monday of Each Month Unless Noted - 6:00pm start time
 - July 21, 2025
 - August 18, 2025
 - September 22, 2025 (annual meeting & budget hearing followed by regular monthly meeting)
 - October 27, 2025 (4th Monday due to DPI funding release date)
 - November 17, 2025
 - December 15, 2025
 - January 19, 2026
 - February 16, 2026
 - March 16, 2026
 - April 20, 2026
 - May 18, 2026
 - June 15, 2026

Mr. Stecker made a motion to set the 2025-2026 School Board meeting dates as listed. Mrs. Gebert seconded the motion. Motion carried, 5 ayes.

Mrs. Spatz offered a motion to approve the ***staff resignation*** as presented:

- Elizabeth Glenzer: High School Administrative Assistant

Mr. Kraus seconded the motion. Motion carried, 5 ayes.

Mrs. Gebert offered a motion to approve the ***staffing hire*** as presented:

- Matt Cain: Buildings and Ground Coordinator
- Josh Bardon: Buildings and Grounds Assistant | Custodian
- Jolene Giffey: 2nd Grade Teacher
- Emma Lucas: High School Administrative Assistant
- Josie Hau: Additional Elementary special education assistant needed for the 2025-2026 school year

Mr. Kraus seconded the motion. Motion carried, 5 ayes.

There being no further business to come before the meeting, Mr. Stecker made a motion to adjourn at approximately 6:41pm. Mrs. Gebert seconded the motion. Motion passed, 5 ayes.

Respectfully submitted,

Diane Hassinger
Secretary of the Meeting