

BOARD OF EDUCATION MEETING MINUTES
ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT
MAY 19, 2025

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 6:02pm on Monday, May 19, 2025.

Roll call was taken and the following members were present:

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| ➤ Mike Meeusen | ➤ Amanda Gebert (virtual) |
| ➤ Sarah Tegen | ➤ Chad Kraus |
| ➤ Erica Spatz | ➤ Sarah Rudnick |
| ➤ Grant Stecker | ➤ District Administrator, Dr. Adam Englebretson |

Also in attendance were:

- | | |
|---------------------|------------------|
| ➤ Kayla Groh-Bardon | ➤ Marlo Saeger |
| ➤ Ryan Faris | ➤ Kaylen DeRouin |
| ➤ Jeanne Courneene | ➤ Melanie Bunyea |
| ➤ Alicia Schwinn | ➤ Sarah Hall |

Mrs. Spatz offered a motion to approve the agenda as the official order of business. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Mrs. Spatz offered a motion to approve the minutes of the April 21, 2025, Board meeting. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

TREASURER'S REPORT

The treasurer's report and voucher review were presented showing:

As of April 1, 2025 -

Cash balance on 4/1/25	\$6,082,968.35
April receipts	\$ 192,540.14
Interest received	\$ 21,126.34
April disbursements	<u>\$ 640,869.05</u>
Cash balance on 4/30/25	\$5,655,765.78

Cash balance on 4/1/25 comprised of:

Local Government Investment Pool account #1 (general)	\$5,280,795.69
Account #2 (technology)	\$ 251,033.99
Account #3 (HVAC)	\$ 61,358.33
General fund checking account	<u>\$ 62,577.77</u>
Total	\$5,655,765.78

Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Mrs. Groh-Bardon presented the year-to-date status of revenues and expenses. The total District revenues and expenses continue to be comparable to the previous years. Like it was previously reported, revenues in the Food Service program and the Child Care program are less than last year at this

time. Grant claiming needs to be done to close out the year. The April tax settlement was included for the Board to review.

Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Culvers of Plymouth: \$253 – FFA
- Elkhart Lake-Glenbeulah Education Foundation: \$3,000 – SeaPerch Competition
- Elkhart Lake-Glenbeulah PTA: \$200 – SeaPerch Competition
- National Exchange Bank and Trust: \$250 – SeaPerch Competition
- Nancy and Richard Platz: \$1,000 – Tennis Court Resurfacing
- Siebkens: \$100 – SeaPerch Competition
- Van Horn Automotive Group: \$215 – 2nd Grade Field Trip
- Pete Webster: \$20 – Tennis Court Resurfacing

Mrs. Rudnick offered a motion to accept the donations as presented and thanked the donors for their generosity. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

GUEST CORRESPONDENCE

Public Comment: None

Written Comment: None

SCHOOL REPORTS

Celebrate Elkhart Lake Schools:

High school Student Council members, Marlo Saeger and Kaylen DeRouin, shared the events that will take place on Community Service Day, Friday, May 24.

Mrs. Schwinn's grades 4K-4 activities report stated that MAPS testing is complete. The adoption process for iReady is underway to support learners at all levels. Field trip season is underway: 4th grade visited Majestic Farms, 2nd grade went to Maywood and 4K and 3rd grade went to Bookworm Gardens. A final Elementary assembly will take place on May 23. The theme is Summer Safety with a skit from the Kindness Club, a visit from the fire department, police department and a lifeguard. Students of the Quarter will be recognized, perfect attendance students will be announced and a farewell to 4th grade. A first ever Talent Show will take place on June 3. A special thank you to the PTA, The Well and ElkhartCares for all they did during Staff Appreciation Week.

Dr. Courneene's grades 5-8 activities report stated that spring MAPS testing is complete. An assessment and grading work plan for 2025-2026 has been developed. A 6-8 math plan has been developed for the 2025-2026 school year in addition to establishing common middle school and high school math instructional goals. Eighth grade students attended a social media/internet and human trafficking presentation on April 28. Career Day was held on May 9. Congratulations to the Middle School April students of the month and to Mrs. Green and Ms. Voss for a wonderful choir and music performance. Middle School field trips will finish out the school year with the Grade 8 bike trip, Grade 6 visit to Camp Anokijig and Grade 7's visit to the Sheboygan Marsh. Eighth Grade Recognition Night will be Wednesday,

May 19, 2025

June 4 at 7:00pm. Dr. Courneene also thanked the Osthoff, PTA and the Well for all they did during Staff Appreciation Week.

Mr. Faris' grades 9-12 activities report included a very busy month of May. May 1 was Outstanding Senior Night with the Men's Service Club. May 7 was Scholarship Night - 24 seniors who submitted scholarship paperwork received \$528,850 in scholarships. A special thank you to our scholarship donors. Junior Prom was held on Saturday, May 3 and a special thank you to The Osthoff, Mr. DeVries, the Junior class and the parents who hosted Post Prom at the high school. May 23 will be Community Service Day as well as senior signing, student of the quarter, spirit stick, senior celebrations and yearbook.

NEW BUSINESS

Staff Appreciation Week: We celebrated all staff with a variety of activities every day from May 5 to May 9. Some of the activities included: Treats in the lounge | Student Council breakfast | Cookies delivered to the classrooms | Raffles | Professional chair massages | Ice cream sundaes. We thank everyone for their hard work and efforts so far this year! Activities were sponsored by the PTA, ElkhartCares, The Well, Road America, and the leadership team.

The Board nominated and elected **2025-2026 School Board Officers:**

- **President** - Mrs. Tegen made a motion to elect **Mr. Mike Meeusen** as President. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.
- **Vice President** - Mr. Stecker made a motion to elect **Mrs. Sarah Tegen** as Vice President. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.
- **Treasurer** - Mrs. Rudnick made a motion to elect **Mr. Grant Stecker** as Treasurer. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.
- **Secretary / Clerk** - Mrs. Tegen made a motion to elect **Mrs. Erica Spatz** as Secretary / Clerk. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

New Board member, Chad Kraus, took his oath of office prior to the start of the meeting.

Student Bussing: The Board discussed our bussing services, present bussing situations, and possible solutions for the future.

School Board Retreat / Professional Development: School board professional development is essential for ensuring that board members are well-informed and effective in their roles. It provides training on governance, policy-making, budgeting, legal responsibilities, and educational trends, helping members make sound decisions that positively impact student outcomes. Continuous learning through workshops and collaboration equips board members to navigate challenges and support school improvement efforts effectively. Board would like to pursue a retreat; complete a survey to determine dates and availability.

Facility Planning Review / Update: Dr. Englebreton, Mr. Meeusen and Mr. Stecker reviewed the discussions, progress on the plans, and what steps occur next while facility planning with PRA and Jos. Schmitt Construction at Core team meeting(s).

May 19, 2025

Mrs. Spatz offered a motion to continue using the ***Plymouth Review as the District's official media outlet***. Mr. Stecker seconded the motion. Motion carried, 7 ayes.

Mrs. Rudnick offered a motion to continue using ***Renning, Lewis and Lacy as the District's legal counsel***. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Mrs. Tegen offered a motion to continue using ***National Exchange Bank as the District's depository***. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Each year, the Board approves ***open enrollment*** students. There are 34 open enrollment IN applications and 13 applications OUT. Mrs. Spatz offered a motion to accept the open enrollment counts, with the exception of students 1, 4 and 16 as presented, due to current space in programs. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Mrs. Tegen offered a motion to approve the ***CESA 7 Service Contract*** for the services currently contracted (audiology services, deaf and hard of hearing, physical therapy, and vision services). Mr. Stecker seconded the motion. Motion carried, 7 ayes.

Mrs. Rudnick offered a motion to approve the ***staff resignation/retirements*** as presented:

- Brian "Fuzzy" Feldmann: Buildings and Grounds Coordinator (retirement)
- Lanette Resser: Food Service Assistant (resignation)

Mr. Stecker seconded the motion. Motion carried, 7 ayes.

Mrs. Spatz offered a motion to approve the ***staffing hire*** as presented:

- Tina Blanke: Child Care Assistant
- Co//Extra-Curricular Assignments for 2025-2026

Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

June Meeting Date of June 16: The legislature is just beginning to deliberate on the new biennium budget which affects schools the next two years. According to our legislatures, this may take some time to complete. To plan a preliminary budget to be passed in June, the Board discussed moving the meeting back one week to gain time to have more accurate information in planning. Mrs. Spatz made a motion to move June's School Board meeting back one week to June 23, 2025. Mr. Stecker seconded the motion. Motion carried, 7 ayes.

Other Business:

Graduation is Sunday, June 1 at 1:00pm. Grant Stecker and Sarah Tegen will present diplomas on behalf of the Board.

With Mr. Chris Petrie's move to Middle School Principal, 2nd grade teacher Angie Wachter is interested in moving to Middle School social studies. Mrs. Schwinn supports this placement. Interviews for a new 2nd grade teacher will begin this week.

Matt Cain will take Brian Feldmann's position as Building and Grounds Coordinator. Custodian position at the Elementary/Middle School is now posted on WECAN.

The Culinary class will prepare treats for the Elkhart Lake Chamber meeting being hosted at the high school on May 20.

There being no further business to come before the meeting, Mrs. Tegen made a motion to adjourn at approximately 6:56pm. Mrs. Rudnick seconded the motion. Motion passed, 7 ayes.

Respectfully submitted,

Diane Hassinger
Secretary of the Meeting