

BOARD OF EDUCATION MEETING MINUTES
ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT
SEPTEMBER 22, 2025

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 6:34pm on Monday, September 22, 2025.

Roll call was taken and the following members were present:

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| ➤ Mike Meeusen | ➤ Amanda Gebert |
| ➤ Sarah Tegen | ➤ Sarah Rudnick |
| ➤ Erica Spatz | ➤ District Administrator, Dr. Adam Englebretson |
| ➤ Grant Stecker | |

Absent:

- Chad Kraus

Also in attendance were:

- | | |
|----------------|----------------|
| ➤ Ryan Faris | ➤ Marlo Saeger |
| ➤ Chris Petrie | ➤ Sarah Hall |

Mrs. Spatz offered a motion to approve the agenda as the official order of business. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

Mrs. Gebert offered a motion to approve the minutes of the August 18, 2025, Board meeting. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

TREASURER'S REPORT

The treasurer's report and voucher review were presented showing:

As of August 1, 2025 -

Cash balance on 8/1/25	\$4,036,321.43
August receipts	\$1,982,285.73
Interest received	\$ 17,046.48
August disbursements	<u>\$ 297,093.37</u>
Cash balance on 8/31/25	\$5,738,560.27

Cash balance on 8/1/25 comprised of:

Local Government Investment Pool account #1 (general)	\$5,386,946.84
Account #2 (technology)	\$ 254,743.31
Account #3 (HVAC)	\$ 62,264.97
General fund checking account	<u>\$ 34,605.15</u>
Total	\$5,738,560.27

Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

Dr. Englebretson shared the auditor's preliminary report for 2024 - 2025. The complete booklet of the audit will be available later this year.

Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Elkhart Lake Lions Club: Concessions for school concession stand
- John Goeden: \$1,500 – Football
- In honor of Margaret Johnston's 90th birthday: \$795 – Band
- Julia Baer in honor of SueAnn and Bill Rathman: \$200 – High School Science Department
- Sargento and Employees: \$1,080 – EL-G Youth Football

Mrs. Rudnick offered a motion to accept the donations as presented and thanked the donors for their generosity. Mr. Stecker seconded the motion. Motion carried, 6 ayes.

GUEST CORRESPONDENCE

Public Comment: None

Written Comment: None

SCHOOL REPORTS

Celebrate Elkhart Lake Schools: Marlo Saeger, a member of the High School Student Council, presented the Homecoming theme and the activities planned for the week. The theme is Destinations, which will be incorporated into all homecoming week activities. In addition, the Student Council plans school dress up days as well as community service days.

Mr. Faris and Mr. Petrie discussed and presented the ACCESS Data from 2024-2025 and the action plan moving forward.

Mr. Petrie's grades 5-8 activities report included an update on the distribution of Forward Exam individual student reports and how staff will utilize the data to improve student learning. MAP testing to begin the week of September 15 - September 25. MAP data is used to monitor academic progress, plan student supports and develop student learning objectives. He also shared the positive kickoff to school year's with a Welcome Back Assembly. Middle School Fun Nights are being planned. Middle School Student Government held elections and are planning Resorter Days for the school year. Information has been sent to parents about the upcoming parent-teacher conferences.

Mr. Faris' grades 9-12 activities report included an update on staff meetings to discuss Educator Effectiveness expectations (identifying an area of focus, the standard and indicators of the focus and what success looks like). The school year started with a student assembly to battle for spirit stick points. Homecoming 2025 theme is Destinations. First quarter incentive by the school focus PLC is a pizza party for students with no referrals, no unexcused absences, and 2 or fewer tardies.

NEW BUSINESS

School Board Committees: School Board Finance Committee chair, Mr. Stecker, updated the Board on their committee meeting that took place since the last full Board meeting.

Facility Planning Review / Update: Dr. Englebretson, Mr. Meeusen and Mr. Stecker reviewed the discussions, progress on the plans, and what steps occur next while facility planning with PRA and Jos. Schmitt Construction at Core team meeting(s). The project is currently out for bids.

Mr. Faris discussed the proposal from four classes to attend **out-of-state events**:

- Art | French | Spanish: Chicago Art Museum and French Market (May 2026)
- Band: Minneapolis, MN (March 2026)
- Calculus | Physics: Great America (May 2026)
- FFA: National FFA Convention in Indianapolis, IN (October 2025)

Mrs. Tegen made a motion to allow planning for the out-of-state trips by the groups mentioned. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

Student Leave Request: Parents of a student are requesting to exercise State Statute 118.155 – release time for religious instruction. Mrs. Gebert made a motion to approve the student leave request. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

Mrs. Rudnick made a motion to approve the following **resignation** as presented and to thank the staff member for their service to the District:

- Child Care Assistant: Holly Mattson

Mr. Stecker seconded the motion. Motion carried, 6 ayes.

Mrs. Tegen offered a motion to approve the **staffing hires** as presented:

- Child Care Assistant: Anastasia Phomchaleun
- FCCLA Advisor: Nicole Fuselier

Mr. Stecker seconded the motion. Motion carried, 6 ayes.

There being no further business to come before the meeting, Mrs. Gebert made a motion to adjourn at approximately 7:07pm. Mrs. Rudnick seconded the motion. Motion passed, 6 ayes.

Respectfully submitted,

Diane Hassinger
Secretary of the Meeting