










## ELGHS Virtual Student Google Meet Expectations

	<p><b><u>Before you start</u></b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> General expectation: If it wouldn't be appropriate in the classroom, it isn't appropriate in the meeting.</li><li><input type="checkbox"/> Gather your materials: device, papers, pencil/pen.</li><li><input type="checkbox"/> Find a spot without distractions.</li><li><input type="checkbox"/> Be on time and know your schedule.</li></ul>
	<p><b><u>Important privacy issues</u></b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> When you participate in a video meeting, you are providing a "window" into your home.</li><li><input type="checkbox"/> Please think about what is behind you and what may come into view during the meeting.</li><li><input type="checkbox"/> Do not screenshot or record anything during the meeting.</li></ul>
	<p><b><u>Joining the meeting</u></b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Click on the link that is available on Google Classroom or has been shared.</li><li><input type="checkbox"/> Check into class when you arrive by using the chat function (top right) when you arrive. "Tom is here".</li><li><input type="checkbox"/> Mute yourself after you have checked into the Meet.</li><li><input type="checkbox"/> If you are having internet issues log off and join via your cell phone.</li></ul>
	<p><b><u>Using your microphone</u></b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Unmute yourself when you want to talk, then mute again.</li><li><input type="checkbox"/> Limit side conversations.</li></ul>
	<p><b><u>Using your camera</u></b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> You are expected to have your camera on during class.</li><li><input type="checkbox"/> Try to look at the camera and not at your screen.</li></ul>
	<p><b><u>Staying engaged</u></b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Be an active participant.</li><li><input type="checkbox"/> Use the chat to respond or ask questions.</li><li><input type="checkbox"/> If you have specific content related questions teachers are available via Open Google Meet for student assistance and needs.</li></ul>
	<p><b><u>Some final thoughts</u></b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> General expectation: If it wouldn't be appropriate in the classroom, it isn't appropriate in the meeting.</li><li><input type="checkbox"/> If you are having technology issues it is your responsibility to communicate with your teacher.</li><li><input type="checkbox"/> Be respectful to all during the Google Meet.</li><li><input type="checkbox"/> If student attendance is low we will not be able to count virtual learning minutes and days will be added to the end of the year.</li></ul>