



School District of Elkhart Lake-Glenbeulah

Student Virtual Learning Expectations

Virtual Learning Day Expectations and Process:

1. Middle school and high school teachers will utilize Google Classroom as the learning platform for virtual learning. A learning activity/agenda will be posted in Google Classroom for every class. A tangible learning outcome is planned for students to complete that demonstrates their learning.
2. The goal of virtual learning is to continue the momentum already established with students. With the final assessment of learning in mind, teachers will be providing lessons that are connected to current learning goals while holding high expectations for all students.
3. Lessons will be posted at the start of class each day. Students will be expected to log in at the time their class begins to participate in the live lesson and discussion. Google Meet links will be posted by your teacher to access the live class.
4. If you need support in the Google Classroom platform, please email the teacher of the class, using your school Google email address.
5. Teachers will be available to answer student questions/concerns submitted to Google Classroom or via email during normal school hours (8:00 am - 3:30 pm). Teachers will also be available from 1:00 – 3:30 pm each day to focus on learners through email and Google Meets. **In a virtual learning model, there is much more responsibility on the parent and student. Students and parents must ask questions and initiate contact with the teacher.**
6. Types of communication may include:
 - Google Classroom message
 - Google Classroom assessment
 - Google email
 - Google Meet
7. Student attendance will be taken during class time each day. Attendance is based on participating in an online discussion or Google Classroom submission. If a virtual student joins class five (5) minutes late, he/she will be marked tardy. After 5 minutes, a student will be marked absent. If a student logs in late, they should still attend class but would need to talk to their teacher about why they were late. The student's computer camera and microphone must be turned on and the student must respond to the teacher when prompted. The student must stay logged in until they are excused from class by the teacher. If this is not the case, the teacher may mark the student absent. When learning virtually, students will be considered truant if they are absent from participation. An unexcused virtual absence is counted as part of or all of 5 days total per semester that cannot be exceeded due to being truant.
9. Proof of student participation and learning will be documented in the Skyward grade books depending on the lesson or assessment given.
10. Just as in a face-to-face learning environment, teachers will expect students to activate background knowledge. In virtual learning, this can be accomplished in several ways. Teachers may use the following media for instruction:
 - Participate in live lessons through Google Meets
 - Post a video which would have been shown in class
 - Review Google or PowerPoint slides

- Engage with a short reading for students
- Assess students through Google Classroom

11. For your student to be successful, here are some steps that parents/guardians should take:

- Respond to and communicate with teachers
- Support your student in taking responsibility for his/her learning and encourage independence during meetings/lessons
- Create a place at home for virtual learning like a table or desk
- Create a daily routine so that school is a priority

12. Inappropriate/disrespectful behavior will not be tolerated. Students may be asked to leave the meet or be removed. Parents/guardians are encouraged to stress appropriate and respectful behavior with their students.

13. The goal of any educational program is learning. Let's continue to work together to be certain that Takes place.

Students must understand their responsibility as learners to engage in their classrooms each day. These expectations have been set so students can be successful with their virtual learning.

ELGHS VIRTUAL INCLEMENT WEATHER DAILY SCHEDULE

A	B
Monday/Wednesday	Tuesday/Thursday
Block 1	8:00-8:50
Block 2	8:55-9:45
Block 3	9:50-10:40
Block 4	10:45-11:35
Lunch/Break	11:35-12:35
Open Google Meet/Student Assistance	12:35-3:45

**ELGHS VIRTUAL INCLEMENT WEATHER DAILY SCHEDULE
C Day**

Block 1A	8:00-8:25
Block 1B	8:30-8:55
Block 2A	9:00-9:25
Block 2B	9:30-9:55
Block 3A	10:00-10:25
Block 3B	10:30-10:55
Block 4A	11:00-11:25
Block 4B	11:30-11:55
Lunch/Break	11:55-12:55
Open Google Meet/Student Assistance	1:00-3:45