



Elkhart Lake-Glenbeulah School District

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Our Mission is to Challenge, Inspire, and Empower in a Caring, Innovative Learning Environment

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To All Substitute Teachers:

Thank you for your interest in being a substitute teacher for the Elkhart Lake-Glenbeulah school district.

The Wisconsin Department of Public Instruction has initiated a mandate for Reporting Threats of School Violence and Child Abuse/Neglect Training. These mandatory trainings are for ALL and ANY employees who receive a W-2 form from the Elkhart Lake-Glenbeulah School District.

Act 143 requires all school employees (certified staff, support staff, substitutes, coaches, administrator, etc.) to complete training on the **mandatory reporting of threats of school violence**. This will be done by completing the training module on the DPI website. It is brief -- 10 to 15 minutes of your time. A second training we are requesting you to complete is **Child Abuse/Neglect Training**. If you already completed this training, please return a copy of the completed certificate.

The both video-webcast trainings can be found on the Wisconsin Department of Public Instruction (WI DPI) website link: <https://dpi.wi.gov/sspw/required-trainings>

Once on the DPI site, click on the following titles to begin the training:

- 1) Mandatory Reporting of Threats of School Violence
- 2) Mandatory Reporting of Child Abuse / Neglect Training

When the person finishes viewing the webcast they are instructed to send verification of completion. Please enter Wendy Spangenberg's email: wspangenberg@goresorters.com.

Please complete both of these trainings at your earliest convenience. Once training is completed, it is good for 5 years. By law, the training must be completed within 6 months of hire.

If you have any questions, please contact the high school at 876-3381. Thank you for your time!

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