

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 4:30 p.m. on Monday, February 17, 2020.

Roll call was taken and the following members were present: Jim Henschel, Mike Meeusen, Kim Viglietti, Erica Spatz, Sarah Rudnick, Sarah Tegen, and District Administrator Dr. Ann Buechel Haack. Joel Schuler was absent.

Also in attendance at the meeting were Ryan Faris, Todd Fischer, Bill Johnston, and Delilah Quasius. Sarah Hall arrived at 4:40 p.m.

Mrs. Viglietti offered a motion to approve the agenda as the official order of business. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

Delilah Quasius presented her ELG winning Poetry Out Loud selection.

Mrs. Spatz offered a motion to approve the minutes of the January 20, 2020, regular school board meeting and closed session minutes. Mrs. Viglietti seconded the motion. Motion carried, 6 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$30,994.02 on January 1, 2020. January receipts totaled \$2,279,143.80, interest received of \$922.28. January disbursements totaled \$687,004.39, line of credit in use by the District \$140,000, line of credit re-paid to the bank by the District \$592,000, leaving the cash balance on January 31, 2020, of \$1,172,055.71. The \$1,172,055.71 is comprised of \$874,132.71 in Local Government Investment Pool account #1 (general), \$218,988.38 in account #2 (technology), \$53,524.65 in account #3 (HVAC), and a general fund checking account balance of \$25,409.97. Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mr. Meeusen seconded the motion. Motion carried, 6 ayes.

Mrs. Groh-Bardon presented the estimated cash flow for the month of January. She noted receipts are less than estimated due to the January tax settlement being less than predicted. The non-salary disbursements are more than estimated due to the timing of project invoices. She added the line of credit has been paid back to the bank.

Mrs. Groh-Bardon gave the activity account report showing balances through January 31, 2020. It was noted that all accounts are in good standing.

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

\*ELG PTA:

-Marketing: Donation for ad sponsorship \$600

-Book Fair: For student birthday books \$520

\*Tim and Ann Buechel Haack: \$100

-Tech Ed Activity Account: RA Vehicle Challenge

\*Jim and Mary Kracht: \$400

-Grade 2 & 4 field trip donation

\*Amy Sitko: \$20

-Donation to the FCCLA ice cream fundraiser

Board of Education Meeting Minutes

Page 2

**February 17, 2020**

\*HS Boys' Basketball Program:

- Coach Mike Koehler: Donated a second coaching salary payment \$985
- Donna Wendlandt: In honor of Katie Sadiq providing activities for home games \$150

\*Lil Pipping: Donation to student "Emergency Fund"

- Elementary/Middle School \$25
- High School \$25

\*Target Field Trip Grant: \$700

- Sponsored field trip to Appleton for MS Band and Choir students to attend a Mariachi Concert

\*MS Washington DC Trip Donation: \$136

- Schmitt Family Bowling Center shared profits from open bowling on 11/23/19

\*Jason Doeber: Donated 3 SitFlows – under desk exercise equipment for students

Mrs. Spatz offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

Dr. Buechel Haack reviewed the annual report of grants, donation, and scholarships. While attempts are made to be as complete as possible, we are not always made aware of every donation, especially those that are non-monetary. See Attachment 1 for detailed report.

There was no guest correspondence – public comment.

Under guest correspondence – written comment, Dr. Buechel Haack shared the ELG School District was named Chamber Champion of the Year. She added the ELG Education Foundation was named Non-Profit of the Year. In addition, Dr. Buechel Haack shared a letter written by the McClurg Family, articles in *The Review* on open enrollment and Coach Mike Koehler being named to the WBCA Hall of Fame, an article written by the Sheboygan County Economic Development Corporation, and an article on declining state aid for Wisconsin public school districts.

Under the first reading of Neola Policy Additions and Revisions – January 2020 Update and Special Update – Social Media – November 2019, Dr. Buechel Haack shared the updates due to law changes and clarifications.

Dr. Buechel Haack gave an overview on maintenance projects:

- Warranty repairs were done in the FCS classroom.
- A walk-through was completed with Jos. Schmitt Construction to determine pricing on various project lists.
- Another HVAC company came to provide a second quote on the ES gym bathrooms.
- The District continues to request quotes on various projects.
- Safety plan folders are compiled and will be hung in every room.

Board of Education Meeting Minutes

Page 3

**February 17, 2020**

Under certified staff – acceptance of resignation, Mrs. Spatz offered a motion to accept the contract resignation of Ann Graumann – District Media Specialist. Mrs. Viglietti seconded the motion. Motion carried, 6 ayes. Gratitude for Mrs. Graumann’s 15 years of service to the District was expressed.

Under co-curricular staff – approval of assignment, Mrs. Viglietti offered a motion to approve the co-curricular assignment of Chris Petrie, Middle School Track Coach. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

There was no Student Council activities report.

Mr. Fischer reported on JK-8 activities including Parent/Teacher conferences, 100<sup>th</sup> day of school activities, field trips, the ES/MS Great Kindness Challenge week, the staff chili cook off, bus driver appreciation week, and the upcoming Read Across America week.

Mr. Faris reported on high school activities including “Two Schools One Cause” events to benefit the Pink Heels of Sheboygan County, Career and Curriculum Night for 8<sup>th</sup> graders, ACT prep work, and the FCCLA Regional Competition. He added winter sports are nearing the end of their seasons.

Under Administrative Team Goals Update, Dr. Buechel Haack shared teachers will be participating in the KidVENCHR event on February 21 at Chilton High School. She added one open enrollment ad is completed and work continues on the others. Additional marketing brochures will be ordered for the JK, the Day Care, and the 3-Year Old Program, and the District marketing folders will then be updated.

There being no further business to come before the meeting, Mrs. Rudnick offered a motion to adjourn. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

Meeting adjourned at 5:50 p.m.

Respectfully submitted,

Kayla Groh-Bardon  
Secretary of the Meeting