

# DRIVE 2 SUCCEED

## Academic and Career Planning Guide for Parents and Students

**Academic and Career Plan Mission Statement:** Academic and Career Planning is a continuous process driven by students that is supported by staff and community to empower and challenge students to learn, know, explore, and plan for a full-filling future.

➤ **What does Academic and Career Plan (ACP) stand for?**

State Academic and Career Plan. The Wisconsin Department of Public Instruction ACP Model is KNOW, EXPLORE, PLAN, and GO. By September 1<sup>st</sup>, school districts are required to have an official academic and career plan posted on the district website. Wisconsin Statute 115.28(59) was signed to require implementation of academic and career planning (ACP) statewide beginning in 2017-18 for pupils enrolled in grades 6 to 12 in a school district.

➤ **What is ACP?**

The goal of ACP is to provide students and parents with information needed to make informed choices for education, training, and careers. Academic and Career planning is based on a STUDENT'S interests, abilities, values, and goals.

➤ **What is an Academic and Career Plan?**

An Academic and Career plan is a personalized plan to help guide a student's middle and high school learning experience. An Academic and Career plan is student driven and adult supported.

➤ **What is included in an Academic and Career Plan?**

- Goals
- Resume
- Cover Letter
- Education
- Coursework
- Training/Certifications
- Awards
- Work Experience
- Community Service
- Best Practices Examples
- References
- Soft Skills Evaluation (may substitute with Letters of Recommendation)
- Other Evidence: (reflections)

- **Where do students keep their Academic and Career Plan?**  
Career Cruising, a comprehensive web-based career exploration and portfolio, which supports the guidelines for Wisconsin's Academic and Career Plan
- **Can students change their plan?**  
Students can, and are encouraged to, modify their plans at any time. Students goals and interest will change over their middle and high school careers. The Academic and Career Plan is all about exploring opportunities beyond ELGHS. The Academic Career Plan does not require a student to declare any career path in middle/high school. The Academic Career Plan for your child is individualized, dynamic, flexible, and on-going.
- **Do Parents have access to their child's Academic and Career Plan?**  
Yes, parents will be able to access their child's Academic and Career Plan through the following link, [www.careercruising.com/parent/](http://www.careercruising.com/parent/) to create an account.
- **What is the students' role in the Academic and Career Plan for their future?**
  - Develop goals
  - Implement a plan to achieve goals
  - Explore and gain exposure to opportunities beyond ELGHS
  - Plan for opportunities post-secondary
- **What is the educators' role in the Academic and Career Plan?**  
The Academic and Career Plan is student driven and adult/teacher supported/guided. Educators will work with students to ensure Academic and Career goals and plans are continuously developing.
- **What is the parent's role in the Academic and Career Plan?**  
Parents are encouraged to discuss their child's future plans, goals, and means to achieve their goals. Parents are also encouraged to support students as they select courses to ensure they align with the student's goals. Parents are also encouraged to expose students to a variety of opportunities outside ELGHS. Parents can gain access to their child's Career and Academic Plan by contacting the counseling office. Parent attendance is expected at Student, Parent, Educational, and Career Conferences (SPEC) in 4<sup>th</sup>, 8<sup>th</sup>, and 11<sup>th</sup> grade conferences.
- **Will students be given time to work on their Academic and Career Plan in school?**  
Yes, students at the high school will be given time through an Academic and Career Plan Advisory time to develop and work on their plan. At the middle school, Academic and Career planning will be incorporated into class time throughout the school year.
- **Who will have access to my child's academic and career plan?**  
The student, parents, and educators will have access to their plan. The student can choose to provide access to future employers and post-secondary institutions but it is the student's choice.